

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: March 22, 2023
Place: Meeting was held at Christ Episcopal Church
Present: Paula Fudge, Chair; Tommy George, Peter Marks,
and Nancy Somerville, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town

Others Present: Justin Prudhomme, 10149 Cedar Lane
Tom Tatem, 9815 Connecticut Avenue

Called Meeting to Order: 7:00 p.m. by Paula Fudge, Chair

Approval of Minutes of February 15, 2023 Monthly Meeting and March 15, 2023, FY24 Budget Work Session: Pete Marks noted that the minutes of the March 15, 2023 FY24 Budget Work session did not include the closed session held by the Council. Nancy Somerville moved the minutes of the February 15, 2023, Monthly Council Meeting and the March 15, 2023 FY24 Budget Work session, with revision, be approved. Tommy George seconded the motion and it passed with a 4-0 vote.

Financial Report for Period February 2023: Tommy George moved that the financial report for the period February 1, 2023 to February 28, 2023 be accepted. Pete Marks seconded the motion and it passed with a 4-0 vote.

Council Member Walk: Paula Fudge conducted the monthly Council member walk and asked that the right-of-way restoration be reviewed in areas where the new concrete curbs were installed last Fall.

Ratify Town Permit #558-03001 - Shed - 10013 Connecticut Avenue (Mikel): Pete Marks moved that the CCV Town permit #558-03001 be ratified. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

CCV Building Permit Summary for March 2023

Stop Work Order for Unpermitted Construction

- 9807 Connecticut Avenue (Guzman) Second-story addition, rear addition, fence
Town of CCV Stop Work Order Posted - 3/21/23
Montgomery County Stop Work Order Posted - 3/22/23

Active and open permit construction projects:

- 9819 Connecticut Avenue (Spry) Rear addition including basement - Applied 6/1/22, approved 6/15/22, issued 7/12/22
- 9901 Connecticut Avenue (Nix-Gomez) - Sunroom, Mudroom entry, expand second floor bedroom, raise roof of third-floor level attic space - Applied 12/24/21, approved 2/26/22, issued 8/30/22
- 4221 Everett Street (Strittmatter) - Pool and paver patio
Applied 5/12/22, approved 5/26/22, issued 6/22/22
- 4021 Glenridge Street (Matan) Addition - Applied 4/7/21, approved, 4/21/21, issued 6/24/21
- 4109 Glenridge Street (Keenan) Screen porch - Applied 4/10/22, approved 5/18/22, issued 7/15/22

Closed projects since the February 2023 Council meeting:

- #558-03001 - Shed - 10013 Connecticut Avenue (Mikel) -
Applied 2/3/23, approved/issued 3/1/23, closed 3/14/23
- 4221 Everett Street (Strittmatter) - Rear deck -
Applied 7/15/22, issued 9/9/22, closed 3/15/23

DNR Resiliency Study Implementation: On February 28, 2023, an initial site visit was conducted with Jason Azar and Michael Cunico of Clark/Azar & Associates, Stephen Kelly and Terry Burns of Mahan Rykiel, Council members Peter Marks and Nancy Somerville, and Town Manager Jana Coe. The group visited Dresden Street, Glenridge Street and Saul Road to get a sense of the areas that have reported drainage issues.

Next steps include the review of Town's recent stormwater survey which was completed by 50 Town residents, development of a list of sites to review based on survey feedback, and scheduling a site walk for these sites.

Timeframe for Resilience Study:

March to June: Develop study, conduct meeting with Council and residents

July: Report to be sent to Town Council

Mid-Late September: Final report completed.

Continued discussion of proposed FY24 budget and formal acceptance: The Council reviewed the final projections for the proposed FY24 budget. Pete Marks moved that the Council accept the proposed FY24 budget for presentation at the April 19, 2023 Annual Budget Hearing. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

Two ordinances will be introduced and adopted at the Annual Budget Hearing: (1) Levy the tax rate of \$0.02 per \$100 of assessable real property, but not on personal property; and \$1.00 per \$100 of assessed value of assessable utility property subject to taxation by the Town; (2) Approval of the FY24 budget.

Resident concerns and contributions: Tom Tatem of 9815 Connecticut Avenue shared his concerns with the SHA and MCDOT review of the left-turn signal at the intersection of Saul Road and Connecticut Avenue that could result in recalibration setting the protected left-turn signal for the northbound and southbound lanes to a red arrow during non-rush hour traffic. Mr. Tatem believes the red arrow for the southbound lanes should not be changed to a non-rush hour setting, as the visibility for southbound motorists turning left or making a U-turn at Saul Road is diminished due to the rolling nature of the NB lanes of Connecticut Avenue. The Town Manager reported that no update from SHA or MCDOT on the review of this intersection has been received.

Discuss signatory support of Town of Chevy Chase antisemitism resolution which encourages all municipalities within Montgomery County to work together to raise awareness against antisemitism and hate within our communities: The Council discussed the resolution as adopted by Town of Chevy Chase.

The Council wholly supports the initiative, but did not think that Chevy Chase View could take on all the efforts outlined in the antisemitism resolution, and makes the following statement:

"The Town Council of Chevy Chase View denounces and condemns antisemitism in its manifestations and any other forms of unlawful or hate-based activity directed at any protected class."

The Town will share information about upcoming events in the surrounding area that heighten the awareness of antisemitism.

Discuss authorization of extension of Rolling Acres snow removal contract for FY24 - Option year 1 of three one-year contract options: Under its current contract with Rolling Acres Landscaping Services, our snow removal and road brining services provider, the Town has an option to extend this contract for the FY24 services. This extension represents the first year of three one-year options.

Tommy George moved that the Council exercise the option to extend the Rolling Acres Landscaping Services contract for FY24 snow removal/brining services. Pete Marks seconded the motion and it passed with a 4-0 vote.

Discuss authorization of extension of Hughes Landscaping leaf removal contract for FY24 - January 2023 to December 2023 - Option year 1 of three one-year contract options: Under its current contract with Hughes Landscaping, our leaf removal provider, the Town has an option to extend this contract for the period covering October 1, 2023, to December 31, 2023. This extension constitutes the first year of three one-year options.

Tommy George moved that the Council exercise the option to extend the Hughes Landscaping contract for leaf removal services for the period of October 1, 2023, to December 31, 2023. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

Allocate \$50,000 to FY23 budget for line-item Street Improvement Drainage Management to temporarily fund portion of resilience study: At the time the FY23 budget was adopted, the DNR grant application for funding of the DNR Resilience Study was in the review stage. Allocation of \$50,000 to the FY23 budget line item - Street Improvement/Drainage Management - will fund the resiliency study and QAPP supplemental work required for DNR grant until such time a reimbursement is received from DNR

(Federal funds). Nancy Somerville moved that the allocation of \$50,000 to the Street Improvement/Drainage Management of the FY23 Budget be approved. Pete Marks seconded the motion and it was approved with a 4-0 vote. The FY24 proposed budget included \$70,000 for this line-item funding. DNR grant reimbursement will total \$69,052.00.

Chamberlain Contractor proposal for late Spring road

maintenance: The Council reviewed the Chamberlain Contractors, Inc. Proposal - Chevy Chase View 2023 Right-of-Way maintenance in the amount of \$36,730.00. The proposal includes right-of-way repairs for general maintenance items. The work will be scheduled for early Summer 2023. Pete Marks moved the Chamberlain Proposal for 2023 right-of-way repairs totaling \$36,730.00 be approved. Tommy George seconded the motion and it passed with a 4-0 vote.

Spring bulk yard waste pickup scheduled for week of April

10-14, 2023: The annual Spring Bulk Yard Waste Cleanup is scheduled for April 10-14, 2023. Myers & Laws Tree Service will be performing this cleanup for the Town.

Appoint Nominating Committee for May 11, 2023, Election:

Town Manager Jana Coe advised Council members that Mike Plantamura has agreed to serve as chairman of the Nominating Committee for the upcoming May 11, 2023, election. Dawn Forsberg and Stacey Kuzma will serve as members to this committee.

Tommy George moved that Mike Plantamura, Dawn Forsberg and Stacey Kuzma be appointed to the Nominating Committee for the 2023 Council election. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

Notice will be mailed in early April 2023 via regular postal mailings announcing the nomination and election process.

Town of Chevy Chase View Centennial 1924- 2024: The Town of Chevy Chase View will turn 100 years old in 2024. The Council would like to plan a 2024 Centennial Celebration that marks the Town's establishment as a Special Taxing Area in 1924 (incorporated as a Town in 1994). If you are a history buff, enjoy the study of policy-making or have creative ideas to recognize the Town's 100th birthday, please email Jana Coe at janacoe@chevychaseviewmd.gov and

volunteer to serve on the Centennial Committee. The Town has much to celebrate!

Motion to Adjourn: At 8:15 p.m. Tommy George moved that the meeting be adjourned. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

Time and Place of Next Meeting: The Council will meet next at Christ Episcopal Church for the FY24 annual budget hearing on April 19, 2023 at 6:30 p.m. The regular monthly Council meeting will begin at the conclusion of the budget hearing.

Respectfully submitted,

Jana Coe, Town Manager

General Interest and Reminders

Important Reminder When Filing Your 2022 Maryland State Tax Return

By law, as a municipality, the Town of Chevy Chase View receives a portion of the Maryland state income tax the Town's residents pay each year. This revenue represents the most significant source of the Town's overall income and goes directly toward paying for services that the Town delivers to its residents in lieu of the county-provided services. Town residents DO NOT pay any additional State income taxes to live in Chevy Chase View.

To ensure that the Town of Chevy Chase View receives all State income tax revenues due to the Town, we ask you to please take special care when completing your MD State income tax return.

For tax returns for Tax Year 2022, please be aware that MD Form 502 has been updated to require specific information to identify the return filer as a resident of the Town of Chevy Chase View. **See below a sample of the first page of MD Form 502.** This required information is located in the box directly under your mailing address.

1. Enter number **1617** (the 4-digit political subdivision code assigned to Chevy Chase View). Please see the left red arrow below.
2. Under "Maryland Political Subdivision", include **Chevy Chase View** (if filing electronically there may be a character limit, and if so, use the abbreviation **Ch Ch View**). Please see the right red arrow as well as the note shown below.

REQUIRED: Maryland Physical address of taxing area as of December 31, 2019 or last day of the taxable year for fiscal year taxpayers. **See Instruction 6. Part-year residents see Instruction 26.**

1617 Chevy Chase View
 4 Digit Political Subdivision Code (See Instruction 6) Maryland Political Subdivision (See Instruction 6)

 Maryland Physical Address Line 1 (Street No. and Street Name) (No PO Box)

 Maryland Physical Address Line 2 (Apt No., Suite No., Floor No.) (No PO Box)

 City MD State ZIP Code + 4 Maryland County

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, May 6, 2023**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Application for Building Permit - Building Permit Applications for consideration at the April 19, 2023, meeting must be submitted to the Town Manager by 5:00 p.m. on April 5, 2023. Please note that the review may take several days, and an application is not considered completed until the Town Permit Administrator-Municipal Engineer, Lance Ball, completes his review. Please contact Jana Coe, Town Manager, at janacoe@chevychaseviewmd.gov or by calling 301-949-9274.

Recycling of Cardboard Boxes: Ecology Services, the Town's recycling contractor, has again asked us to remind **residents to break down cardboard boxes and place them in a pile next to your recycling Toter on Tuesdays**. If residents can take the time to break these boxes down, there is more capacity for collection and the crew members do not need to spend extra minutes in front of a home chucking boxes into the back of recycling truck. Thank you.

Find Your Home's Flood Factor: Residents can enter their address at the following website <https://riskfactor.com/> to ascertain the address's susceptibility to flooding based on past floods, current risks, and future projections. Please note that this data does not incorporate individual property drainage systems but looks at the broader geographical area's susceptibility to flooding. More information can be found at <https://chevychaseviewmd.gov/2022/09/23/montgomery-county-has-a-new-flood-website/>.

Unleashed Dogs: Many residents are expressing increasing concern about unleashed dogs in the Town. Dog owners are reminded of the following provisions in the Montgomery County Code, Chapter 5, related to Animals and Public Nuisance:

Animal Trespass (Montgomery County Code, Sec. 5-203(a)(3)) - "An owner must not allow an animal to enter private property without the property owner's permission. (\$100 fine). Any dog is at large if it is outside the owner's premises and not leashed, unless it is a service dog, is in a dog exercise area designated by the Maryland National Capital Park and Planning Commission or is participating in an approved activity." (\$100 fine for first offense; \$500 fine for each subsequent violation).

Unwanted Contact - "The pet owner must prevent unwelcome or unsolicited threatening physical contact or close proximity to a person or a domestic animal that occurs outside the owner's property that may cause alarm in a reasonable person, such as biting, chasing, tracking, inhibiting movement, or jumping." (\$500 fine). **You are reminded to clean up after your dog and place the bag in your own trash container for disposal by Ecology Services' crew.**

***PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION
OPTIONS FOR TOWN RESIDENTS ONLY***

1. Sign Up for eTown Mailings: You can receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page click "For Residents" - choose the box that says "e-Town Mailings". Add your address in the space at the bottom of the page and click "Go." This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. After you have completed these steps, you will receive an email confirming your registration.

You can register as many email addresses as you like for your household, but you must use the link on the website page and enter each recipient individually.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when

you sign up for "Members Only" access to the Resident Directory. Go to <https://chevychaseviewmd.gov/registration/> to sign up. When you register for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv by emailing ChevyChaseViewNet+subscribe@groups.io