

**COUNCIL OF CHEVY CHASE VIEW**  
**Monthly Meeting**

Date: January 19, 2022  
Place: Meeting was held at Christ Episcopal Church  
Present: Paula Fudge, Chair; Peter Marks; Carlos Molina; and Nancy  
Somerville, Council members  
Ron Bolt, Legal Counsel for Town  
Others Present: Ron Sherrow, 4013 Glenridge Street  
Bob Diss and Aliessa Scarlett, Lindsey & Associates  
(appearing remotely)

Called Meeting to Order: 7:10 p.m. by Paula Fudge, Chair

**Approval of Minutes of December 15, 2021 Monthly Council Meeting:** Nancy Somerville moved that the minutes be approved. Peter Marks seconded the motion and it passed with a 4-0 vote.

**Financial Report for Period December 1, 2021 to December 31, 2021:**

Peter Marks moved that the financial report be accepted. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

**Council Member Walk:** Paula Fudge conducted the monthly walk and submitted her findings to the Town Manager. Mrs. Fudge noted that the snow plowing may have caused damage to some curbs. A full assessment will be conducted in the early Spring.

**CCV Building Permit Summary**

**Applications on hold pending further information on the application:**

- 4312 Glenridge Street (Stogoski) Fence - applied 3/2/21

**Approved applications awaiting issuance of the Chevy Chase View permit:**

- 4009 Cleveland Street (Albright) Detached garage - applied 6/2/21, approved 7/21/21
- 4102 Glenridge Street (DeSarno) Addition and screen porch - applied 10/5/21, approved 10/20/21
- 4021 Glenridge Street (Matan) Pool and pool house - applied 10/5/21, approved 10/20/21

**Active and open permit construction projects:**

- 4001 Cleveland (Whiteside/Shelhamer) Screen porch - applied 12/3/21, approved 12/15/21, issued 1/5/22
- 9819 Connecticut Avenue (Spry) Porch and deck addition - applied 2/19/21, approved 3/17/21, issued 5/12/21
- 4209 Franklin Street (Winters) Addition and entry portico - applied 2/3/21, approved 2/17/21, issued 9/2/21
- 4021 Glenridge Street (Matan) Addition - applied 4/7/21, approved 04/21/21, issued 6/24/21

**Completed projects since the December 2021 Council meeting:**

- 4213 Dresden Street (Patel/Roshania) Fence - applied 11/2/21, approved 11/2/21, issued 12/1/21, completed 12/28/21.
- 4113 Glenridge Street (Dunn) Fence - applied 8/23/21, issued 1/17/22, completed 1/17/22.

**Thrive Montgomery 2050:** Lisa Fair was unable to attend the meeting and no report was presented.

**Discussion Regarding FY22 Street Improvements:** Peter Marks provided a memo outlining 3 options for street improvements. The memo was discussed by the Council. The Council discussed how green infrastructure that may be implemented may impact the street improvements to be undertaken under the different options. To limit the need to redo or undue street improvements, Nancy Somerville recommended that the Town proceed with the limited work contained in "option 3". Peter Marks and Carlos Molina noted that the extent of the green infrastructure to be undertaken, if any, is unknown at this time. Peter Marks noted that some retrofitting may be necessary under "option 2" but that it is likely that work would not be unduly significant. He noted that American Rescue Plan Act funds are available for green infrastructure work.

Carlos Molina moved to adopt "option 2", noting that he was interested in seeing work commence, after several months of discussions. The motion was seconded by Peter Marks. The motion passed 3-1, with Nancy Somerville voting in opposition.

**Update on Connecticut Avenue Safety Issues:** On January 10, 2022, SHA briefed the District 18 delegation on the draft corridor study. There were some things missing that the delegates felt were critical and should be fixed before releasing the study to the public. Once that is done, it will be released publicly and the District 18 delegation will work with SHA to conduct several virtual community town halls to solicit feedback on the proposal

MCPD reported that there was an unexpected delay in the getting the design plans for the SHA permit. Once the design plans are completed, the application will be sent to SHA for review and approval. Everything has been slowed down unexpectedly due to the holiday break and Omicron.

**NOTE:** The Town received word on January 25, 2022, that SHA has approved the installation of a portable speed camera in the NB lane of Connecticut Avenue.

**Update on Purchase of Town Streetlights from Pepco:**

The County and Municipal Street Lighting Investment Act legislation has been finalized and Delegate Al Carr will introduce it next week.

It is a modified version of HB1034 of 2020. Among other edits, it would add a needed definition of "fair market value" to determine the cost to be paid when a municipality elects to purchase existing street lighting equipment from a utility company, such as Pepco. Ron Bolt submitted a comment to Delegate Carr on the draft about related facility charges and will share the answer once received from Delegate Carr.

## **New Business**

**Review and Acceptance of FY21 Audit Report:** Lindsey & Associates, CCV's auditing firm, reported that the State-mandated municipal audit for FY21 has been completed and filed with the Department of Legislative Services.

The following statement was issued by Lindsey & Associates: "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Town of Chevy Chase View as of June 30, 2021, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America."

The Council discussed the report with Bob Diss and Aliesa Scarlett of Lindsey & Associates (appearing remotely) who answered questions posed by the Council. Mr. Diss noted that the general fund increased by \$381K for the year. In response to Peter Marks' inquiry, Mr. Diss recommended that a separate account be maintained for the funds received under the American Rescue Plan Act, and that the funds be accounted for in a "Special Fund" in the Town's balance sheet.

Peter Marks moved that the report be accepted. Carlos Molina seconded the motion and it passed with a 4-0 vote.

**Report on Holiday Fund Contributions to Ecology Personnel:** Thank you to everyone who contributed to the Holiday Fund on behalf of our workers at Ecology Services. This year, Town residents contributed a total of \$12,065.00. The crews asked the Town Manager to extend their thanks and to let you all know how much your generosity means to them. Thank you for your collective kindness and giving spirit during the holiday season.

## **Other New Business**

**FY23 Budget Planning:** In early March, the Council will be scheduling a work session to develop the FY23 budget. At the March 16, 2022 Council meeting, the Council will accept the proposed FY23 budget for presentation to Town residents for comments prior to the Annual Budget Hearing on Wednesday, April 20, 2022.

**Motion to Adjourn:** At 7:57 p.m., Carlos Molina moved that the meeting be adjourned. Peter Marks seconded the motion and it passed with a 4-0 vote.

**Time and Place of Next Meeting:** The Council will meet next for its monthly meeting on February 16, 2022, at 7:00 pm. at Christ Episcopal Church.

Respectfully submitted,  
Jana Coe, Town Manager

## NOTES AND REMINDERS -

### Important Reminder When Filing Your 2021 Maryland State Tax Return

By law, as a municipality, the Town of Chevy Chase View receives a portion of the Maryland state income tax the Town's residents pay each year. This revenue represents the most significant source of the Town's overall income and goes directly toward paying for services that the Town delivers to its residents in lieu of the county-provided services. Town residents DO NOT pay any additional State income taxes to live in Chevy Chase View.

To ensure that the Town of Chevy Chase View receives all State income tax revenues due to the Town, we ask you to please take special care when completing your 2022 MD State income tax return.

For tax returns for Tax Year 2022, please be aware that MD Form 502 has been updated to require specific information to identify the return filer as a resident of the Town of Chevy Chase View. **See below a sample of the first page of MD Form 502.** This required information is located in the box directly under your mailing address.

1. Enter number **1617** (the 4-digit political subdivision code assigned to Chevy Chase View). Please see the left red arrow below.
2. Under "Maryland Political Subdivision", include **Chevy Chase View** (if filing electronically there may be a character limit, and if so, use the abbreviation **Ch Ch View**). Please see the right red arrow as well as the note shown below.

The image shows a sample of the first page of MD Form 502. It contains a box with the following fields and instructions:

- REQUIRED:** Maryland Physical address of taxing area as of December 31, 2019 or last day of the taxable year for fiscal year taxpayers. **See Instruction 6. Part-year residents see Instruction 26.**
- 1617** (4 Digit Political Subdivision Code (See Instruction 6))
- Chevy Chase View** (Maryland Political Subdivision (See Instruction 6))
- Maryland Physical Address Line 1 (Street No. and Street Name) (No PO Box)
- Maryland Physical Address Line 2 (Apt No., Suite No., Floor No.) (No PO Box)
- City
- MD State
- ZIP Code + 4
- Maryland County

Two red arrows point to the fields for the 4-digit political subdivision code (1617) and the Maryland political subdivision (Chevy Chase View).

**Unleashed Dogs:** Many residents are expressing increasing concern about unleashed dogs in the Town. Dog owners are reminded of the following provisions in the Montgomery County Code, Chapter 5, related to Animals and Public Nuisance:

Animal Trespass (Montgomery County Code, Sec. 5-203(a)(3)) - "An owner must not allow an animal to enter private property without the property owner's permission. (\$100 fine). Any dog is at large if it is outside the owner's premises and not leashed, unless it is a service dog, is in a dog exercise area designated by the Maryland National Capital Park and Planning Commission, or is participating in an approved activity." (\$100 fine for first offense; \$500 fine for each subsequent violation)

Unwanted Contact - "The pet owner must prevent unwelcome or unsolicited threatening physical contact or close proximity to a person or a domestic animal that occurs outside the owner's property that may cause alarm in a reasonable person, such as biting, chasing, tracking, inhibiting movement, or jumping." (\$500 fine)

**Bulk Pick-Up** - The next monthly bulk pick-up is scheduled on **Saturday, February 5, 2022**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

**Application for Building Permit** - Building Permit Applications for consideration at the February 16, 2022 meeting must be submitted to the Town Manager by 5:00 p.m. on February 2, 2022. Please note that the review may take several days, and an application is not considered perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at [janacoe@chevyCHASEview.org](mailto:janacoe@chevyCHASEview.org) or by calling 301-949-9274.

***PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY***

**1. Sign Up for eTownMailings:** Please register to receive important announcements from the Council and Town Manager. Go to the CCV website - on the front page choose "For Residents" and then choose "E-Town Mailings". Enter your email address where indicated, then hit "Go". This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. You can register as many email addresses as you like for your household, but you must use enter each recipient individually.

**2. Town Directory and Members Only Access:** The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you sign up for "Members Only" access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner. You can sign up at <http://chevyCHASEview.org/wp/residents/town-directory/>.

**3. Listserv** - Please consider becoming a member of the CCV listserv by emailing [ChevyCHASEViewNet+subscribe@groups.io](mailto:ChevyCHASEViewNet+subscribe@groups.io).

**The listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town**

business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at [janacoe@chevyCHASEview.org](mailto:janacoe@chevyCHASEview.org) or by calling 301-949-9274.

**Website** - Please visit our website at [www.ChevyCHASEview.org](http://www.ChevyCHASEview.org)