

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: June 15, 2022
Place: Meeting was held at Christ Episcopal Church
Present: Paula Fudge, Chair; Tommy George, Nancy Somerville
and Ed Tarbutton, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town
Julie Sparacino, Administrative Consultant
Others Present: Ron Sherrow, 4013 Glenridge Street

Called Meeting to Order: 7:00 p.m. by Paula Fudge, Chair

Approval of Minutes of May 18, 2022 Monthly Council Meeting:

Nancy Somerville moved the minutes of the May 18, 2022 Monthly Council Meeting be approved. Ed Tarbutton seconded the motion and it passed with 4-0 vote.

Financial Report for Period May 1, 2022 to May 31, 2022:

Ed Tarbutton moved that the financial report for the period May 1, 2022 to May 31, 2022 be accepted. Nancy Somerville seconded the motion and it passed with a 4-0 vote.

Council Member Walk: Tommy George conducted the monthly Council member walk and found no issues to report.

Ratify Building Permits - Administrative approval May 18, 2022 - June 20, 2022: Per Town Code, permits for dumpsters, portable storage units and fences are processed by administrative approval.

Ed Tarbutton moved that the following approvals for CCV Town permits be ratified.

#541-05001 - Fence - 4223 Everett Street (Cronin)
Applied 5/20/22, approved/issued 5/26/22
#544-05004 - Fence - 4212 Glenridge Street (Maloney)
Applied 5/21/22, approved/issued 6/2/22
#545-05005 - Fence - 10019 Cedar Lane (Cefo)
Applied 5/17/22, approved/issued 6/9/22

Tommy George seconded the motion and it passed with a 4-0 vote.

Building Permit Application - Rear Addition with basement - 9819 Connecticut Avenue (Spry):

Fred Spry submitted a permit application for his home at 9819 Connecticut Avenue in the Town of Chevy Chase View. The application complies with all the applicable rules and restrictions of the Chevy Chase View Municipal Code.

The plans included with the application are like a previous application, for which a permit was issued in May 2021, but the project was never built. The revised plans include a larger structure, and a basement level under the addition. As the time limit for construction expired, the project requires new County and Town permits.

Mr. Toomey's review is based upon the description of the project on the application, the plans by Architect Felix Tansil, listed as Revision 03, 09/15/21, dated September 17, 2021, and the house location survey by Charles P. Johnson & Associates, Inc., dated May 5, 2015. Mr. Spry has provided a statement that the 2015 survey accurately represents the current conditions of the property.

The scope of the project is to construct a main level 48'-6" by 27'-8" sunroom and deck, with a second level 48'-6" by 28'-3" deck above, at the rear of the house. The sunroom and deck structures will be built upon a 45'-10" by 31'-2" basement level foundation.

The new construction will be setback 22.0 feet from the right (south) side property line, and 17.5 feet from the left (north) side property line, meeting the 15-foot side setback requirement. The new work will also be setback approximately 69 feet from the rear property line, meeting the 25-foot required setback. Mr. Toomey recommended that the Town Council approve this building permit application.

A building permit application was submitted to the Montgomery County Department of Permitting Services on May 12, 2022 (number 993258) and its issuance is pending.

Nancy Somerville moved that the permit application be approved. Ed Tarbutton seconded the motion and it passed with a 4-0 vote.

CCV Building Permit Summary for June 2022

New applications for a Building Permit:

- 9819 Connecticut Avenue (Spry) Rear addition with basement - applied 6/1/22

Fence Permits Issued after Administrative Approval:

- 10019 Cedar Lane (Cefo) Fence - applied 5/17/22, approved/issued 6/9/22
- 4223 Everett Street (Cronin) Fence - applied 5/20/22 approved/issued 5/26/22
- 4212 Glenridge Street (Maloney) Fence - applied 5/21/22 approved/issued 6/2/22

Applications NOT approved by Town Council:

- 4113 Glenrose Street (Walsh) - Unpermitted driveway apron installation - applied 5/14/22, pending receipt of revised Building Permit Application

Approved applications awaiting issuance of the Chevy Chase View permit:

- 4109 Glenridge Street (Keenan) Screen porch - applied 4/10/22, approved 5/18/22
- 4221 Everett Street (Strittmatter) Pool - applied 5/12/22, approved with conditions 5/18/22

Active and open permit construction projects:

- 4209 Franklin Street (Winters) Addition and entry portico - applied 2/3/21, approved 2/17/21, issued 9/2/21
- 4021 Glenridge Street (Matan) Addition - applied 4/7/21, approved 4/21/21, issued 6/24/21
- 4021 Glenridge Street (Matan) Pool and pool house - applied 10/5/21, approved 10/20/21, issued 12/15/21
- 4102 Glenridge Street (DeSarno) Addition and screen porch - applied 10/5/21, issued 1/29/22

Closed out projects since the May 2022 Council meeting:

-None-

Update on Maryland Public Service Commission hearing on June 29, 2022, on Pepco's filing of revised tariff pages reflecting updates to tariff schedules SSL-OH and SSL-OH-LED (Bolt): Mr. Bolt informed the Council that Pepco's tariff request has been placed on the PSC agenda for June 29, 2022.

Composting Survey Results: The Council discussed the results of the composting survey:

Number of Town Residences: 310

Total Responses - 89 respondents (29%) of 310 residences

- **Support** Town Funding/**WOULD** participate -
38 responses (43% of respondents)
12% of 310 residences
- **Support** Town Funding/**WOULD NOT** participate -
18 responses (20% of respondents)
6% of 310 residences
- **DO NOT support** Town Funding/**WOULD** participate -
2 responses (2% of respondents)
1% of 310 residences
- **DO NOT support** Town Funding/**WOULD NOT** participate -
31 responses (35% of respondents)
10% of 310 residences

The Council discussed the survey results and the potential offering of a pilot program. Some survey respondents expressed their concern with rodent infestation and composting buckets being turned over by raccoons.

The Council tabled the matter until the July 2022 meeting. The Town Manager was asked to contact Compost Crew to determine if the Town contracts directly with Compost Crew or is simply billed for the monthly services for each participating household, the cost of the 5-gallon bucket, if a pilot program option is possible, and the reporting/billing method detailing active participants.

Council members expressed concern regarding the Town's ability to suspend the service of the household who signs up but fails to actively participate in composting on a weekly basis.

Clark/Azar Contract Specifications #405.005 Miscellaneous Road Repairs - FY23 Street Improvements: Jason Azar has provided the final draft of the Contract Specifications #405.005 Miscellaneous Road Repairs - FY23 Street Improvements and has asked for Council approval no later than June 17, 2022. The timeline projected is as follows:

- Prepare final RFP/put out to bid no later than June 20, 2022
- First week of August 2022 - Date of bid opening
- No later than August 31, 2022 - Award bid
- No later than October 1, 2022 - Commence work to ensure work is completed by November 30, 2022.

Modernizing the Town's Digital Infrastructure: Council member Tommy George reviewed the current state of the Town's IT digital infrastructure and presented recommendations to adopt the right technology for the Town that will enable the business of government as well as the maximize the utility of services to Town residents. Council members agreed to apply for a DotGov Registration and identify Microsoft 365 as the Town's Collaboration Software which will ensure the Town's digital records policy is in strict conformance with State record retention regulations.

Manager's Report: The Town manager presented her monthly report. Here is the link to the report:
<https://www.chevyCHASEview.org/docs/ManagerReport-June2022.pdf>

Proposal for Consulting Engineering Services for Chevy Chase View: Paula Fudge, Joe Toomey and Jana Coe met with Peter Noursi and Lance Ball of OIP Engineering to discuss providing building permit administration and stormwater management oversight to the Town. Council members will review the OPI Engineering proposal and submit comments/questions to the Town Manager.

Motion to Adjourn: At 8:50 p.m., in open session, Paula Fudge made a motion to enter closed session, pursuant to the Open Meetings Act, General Provisions Article, Section 3-305(b)(7) to consult with counsel to obtain legal advice regarding building code enforcement. Ed Tarbutton seconded the motion and it passed with a 4-0 vote. The Council obtained legal advice on a building code enforcement matter. The Council directed the Town Manager to provide instructions to the owner on the submission of a permit application.

At 9:15 p.m., Tommy George moved to adjourn the closed session. Ed Tarbutton seconded the motion and it passed with a 4-0 vote.

Time and Place of Next Meeting: The Council will meet next at Christ Episcopal Church for its monthly meeting on Wednesday, July 20, 2022 at 7:00 pm.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY

1. Sign Up for eTownMailings: Please register to receive important announcements from the Council and Town Manager. Go to the CCV website - on the front page choose "For Residents" and then choose "E-Town Mailings". Enter your email address where indicated, then hit "Go". This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. You can register as many email addresses as you like for your household, but you must use enter each recipient individually.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you to sign up for "Members Only" access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner. You can sign up at <http://chevychaseview.org/wp/residents/town-directory/>.

3. Listserv - Please consider becoming a member of the CCV listserv by emailing ChevyChaseViewNet+subscribe@groups.io.

The listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at janacoe@chevychaseview.org or by calling 301-949-9274.

Website - Please visit our website at www.chevychaseview.org

Monthly Street Sweeping Continues: The monthly street sweeping continues the third Wednesday of the month. While the Town does not post "No Parking" signs prior to this service, residents are encouraged to not park cars on the streets on the scheduled date. If a car remains parked on the street in front of your home, it also affects the quality of the sweep in front of your neighbor's homes.

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, July 2, 2022**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Application for Building Permit - Building Permit Applications for consideration at the July 20, 2022 meeting must be submitted to the Town Manager by 5:00 p.m. on June 6, 2022. Please note that the review may take several days, and an application is not considered perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at janacoe@chevychaseview.org or by calling 301-949-9274.