

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: May 18, 2022
Place: Meeting was held at Christ Episcopal Church
Present: Paula Fudge, Chair; Tommy George, Peter Marks,
Nancy Somerville and Ed Tarbutton, Council
members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town
John Strong, Clark-Azar, Town permit administrator
(attended remotely)

Called Meeting to Order: 7:00 p.m. by Paula Fudge, Chair

Welcome Elected Council Members: It was reported that Paula Fudge was re-elected for a two-year term, and Tommy George was elected for a two-year term.

According to the Town Charter, Sec. 5. Election procedure: Following the election, each newly elected official shall qualify within ten days by taking oath before any officer in Montgomery County authorized by law to administer oaths, to discharge diligently and faithfully all duties of the office. Paula Fudge and Tommy George each met the eligibility requirements, and they took the Oath of Office on May 13, 2022.

The Council extended its sincere appreciation to the following residents who served as officials for the 2022 Town Council election:

Nominating Committee: Mike Plantamura (Chair), Stacey Kuzma and Dawn Forsberg, Members

Election Officials: George Monk and Lucy Swartz, Judges; Ethel Monk and Steve Swartz, Tellers.

Election of Chairman: Peter Marks nominated Paula Fudge to serve as Chair of the CCV Council. Tommy George seconded the motion and it passed by a vote of 4-0 with Paula Fudge abstaining from the vote.

Election of Officers: The Council discussed the officer positions and reached a consensus on the ballot. Paula Fudge moved that the following slate of officers be

approved. Peter Marks to serve as Acting Chair, Nancy Somerville to serve as Treasurer and Ed Tarbutton to serve as Assistant Treasurer. Tommy George seconded the motion and it passed with a vote of 5-0.

Approval of Minutes of April 20, 2022 Annual Budget Hearing and April 20, 2022 Monthly Council Meeting: Peter Marks moved the minutes of the April 20, 2022 Annual Budget Hearing and the April 20, 2022 Monthly Council Meeting be approved. Nancy Somerville seconded the motion and it passed with a vote of 4-0. Tommy George abstained from the vote as he was not yet a member of the Council.

Financial Report for Period April 1, 2022 to April 30, 2022: Ed Tarbutton moved that the financial report for the period April 1, 2022 to April 30, 2022 be accepted. Peter Marks seconded the motion and it passed with a vote of 5-0.

Council Member Walk: Paula Fudge conducted the monthly Council member walk and found no issues to report.

Building Permit Application - Screen Porch - 4109 Glenridge Street (Keenan): John and Brooke Keenan submitted a permit application for their home at 4109 Glenridge Street in the Town of Chevy Chase View. The application complies with all the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Strong reviewed the referenced application and Revised Plan dated May 11, 2022. The new construction is for the demolition and reconstruction of the existing screen porch. The new porch enlarges the existing screen porch, and all drainage is connected to the existing drainage system installed in 2006. Mr. Strong recommended the Town Council approve this building permit application.

A building permit for this project will also be required by the Montgomery County Department of Permitting Services.

Peter Marks moved that the permit application be approved. Ed Tarbutton seconded the motion and it passed with a vote of 5-0.

Building Permit Application - Pool - 4221 Everett Street - (Strittmatter): John and Roseanne Strittmatter submitted a permit application for their home at 4221 Everett Street in the Town of Chevy Chase View. The application complies with

all the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Strong reviewed the referenced application and recommended the Town Council approve this building permit application, on the condition that the applicants engage a surveyor to establish the east property line of this property. The new construction is for the construction of a back yard pool and brick paver patio.

A building permit for this project will also be required by the Montgomery County Department of Permitting Services.

Nancy Somerville moved that the permit application be approved on the condition that the applicants engage a surveyor to establish the east property line of this property. Ed Tarbutton seconded the motion and passed with a vote of 5-0.

Building Permit Application - Unpermitted New Driveway

Apron Installation -4113 Glenrose Street (Walsh): Suzi Walsh submitted a permit application for her home at 4113 Glenrose Street in the Town of Chevy Chase View.

When this unpermitted work was reported on April 27, 2022, Council member Peter Marks visited the site of the unpermitted driveway work at 4113 Glenrose Street and spoke with the homeowners. The demolition of the apron had already taken place and the paving contractor's crew from RSA Paving was beginning to put forms in place for the new apron. Mr. Marks told them the work could continue, if it was in accordance with Montgomery County standards. In addition, Mr. Marks informed the homeowners the Town would inspect the driveway apron, and if the driveway apron was found to be non-compliant, it would have to be removed and replaced. The homeowners were advised to retroactively submit a building permit application, permit fee and the required documents.

The Town Council reviewed this permit application for the driveway apron that was constructed without a Town permit. The application was not approved by the Town Council, as the apron has not been constructed in accordance with County and Town standards.

Specifically, the turn radius needs to be 5 feet per Town Code Sec. 13-303(b) (1) and the concrete depth needs to be

at least 7 inches per Town Code Sec. 13-303(b) (2) and Montgomery County Design Standard MC-301.05.

The Council Chair will contact the homeowner to inform her that the permit application was not approved and to confirm this corrective work will be promptly performed. The Council has authorized the Town Attorney to issue a notice of violation letter and begin code enforcement if corrective action is not taken.

CCV Building Permit Summary for May 2022

New applications for a Building Permit:

- 4109 Glenridge Street (Keenan) Screen porch - applied 4/10/22
- 4221 Everett Street (Strittmatter) Pool - applied 5/12/22
- 4113 Glenrose Street (Walsh) - Unpermitted Driveway Apron Installation - applied 5/14/22

Applications for Fence Permits Pending Administrative Approval:

- 10019 Cedar Lane (Cefo) Fence - applied 5/17/22
- 4223 Everett Street (Cronin) Fence - applied 5/20/22

Applications NOT approved by Town Council:

- 4113 Glenrose Street (Walsh) - Unpermitted Driveway Apron Installation - applied 5/14/22

Approved applications awaiting issuance of the Chevy Chase View permit:

- 4109 Glenridge Street (Keenan) Screen porch - applied 4/10/22
- 4221 Everett Street (Strittmatter) Pool - applied 5/12/22

Active and open permit construction projects:

- 4209 Franklin Street (Winters) Addition and entry portico - applied 2/3/21, approved 2/17/21, issued 9/2/21
- 4021 Glenridge Street (Matan) Addition - applied 4/7/21, approved 4/21/21, issued 6/24/21
- 4021 Glenridge Street (Matan) Pool and pool house - applied 10/5/21, approved 10/20/21
- 4102 Glenridge Street (DeSarno) Addition and screen porch - applied 10/5/21, issued 1/29/22

Closed out projects since the April 2022 Council meeting:

- 4009 Cleveland Street (Albright) Detached garage - applied 6/2/21, approved 7/21/21, withdrawn 5/9/22 by owner)
- 9819 Connecticut Avenue (Spry) Porch and deck addition - applied 2/19/21, approved 3/17/21, issued 5/12/21, withdrawn 5/12/22 as project did not commence within 12 months and owner did not request extension
- 4312 Glenridge Street (Stogoski) Fence - applied 3/2/21, withdrawn 5/25/22 as owner did not produce necessary documents to complete fence permit application

Update on Maryland Public Service Commission hearing on June 1, 2022, on Pepco's filing of revised tariff pages reflecting updates to tariff schedules SSL-OH and SSL-OH-LED (Bolt):

Mr. Bolt informed the Council about a pending action before the Public Service Commission (PSC) and a letter from legislators, including Delegate Al Carr, asking the PSC to address flaws in Pepco's Street lighting tariff and operations. Mr. Bolt explained that a state law was passed in 2007 allowing municipalities to purchase street lighting equipment from operators, including Pepco. In the pending PSC action, Pepco proposes to update its tariff to reflect consumer owned lighting equipment, as a result of the 2007 law. The letter from the legislators asks the PSC to additionally address problems related to municipalities obtaining ownership and certain operational issues, such as inaccurate invoices, outage reports, and other issues.

The Council agreed by consensus not to engage in the PSC proceeding at this time.

Clark/Azar Contract Specifications #405.005 Miscellaneous Road Repairs - FY23 Street Improvements:

Pete Marks noted the proposed replacement of the existing asphalt curbs with concrete curbs and gutters on Summit between Saul Road and Glenridge Street was not included in the specifications. The driveway aprons in this block were replaced at the time of the Summit Avenue sidewalk rebuild in 2019.

Council members will review and send comments to the Town Manager. Paula Fudge moved that the Council accept the Clark/Azar Contract Specifications #405.005 Miscellaneous Road Repairs - FY23 Street Improvements, with the additional scope of work as noted by Pete Marks. Pete Marks seconded the motion and it passed with a vote of 5-0.

The Council intends to finalize their comments and answer the pertinent questions included in the proposal no later than June 1, 2022. The timeline projected is as follows:

- Prepare final RFP/put out to bid no later than June 30, 2022
- First week of August 2022 - Date of bid opening
- No later than August 31, 2022 - Award bid
- No later than October 1, 2022 - Commence work to ensure work is completed by November 30, 2022.

Annual Picnic: The Town Council is asking for volunteers to help with the annual picnic. Former Council member Lisa Fair chaired this event for seven years. Although Lisa no longer lives in CCV, she has offered to mentor the new chair and share her detailed process. Mark your calendars for the annual Town picnic that will be held on Sunday, September 18, 2022.

Assignment of Council Member Responsibilities: The Council members discussed the numerous responsibilities of the Council. The information can be found on the CCV website.

Assignment of Council Member Walk - June 2022 through May 2023: The Council members reviewed the calendar and selected the months in which they would conduct the monthly walks in advance of the Council meeting.

Discuss development of job description for Assistant Manager: Paula Fudge asked the Town Manager to begin development of the job description for the assistant manager position. The Council will review the job description when it is available.

Motion to Adjourn: At 8:45 p.m., Paula Fudge moved that the meeting be adjourned. Tommy George seconded the motion and it passed with a 5-0 vote.

Time and Place of Next Meeting: The Council will meet next at Christ Episcopal Church for its monthly meeting on Wednesday, June 15, 2022, at 7:00 pm.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

Monthly Street Sweeping Continues: The monthly street sweeping continues the third Wednesday of the month. While the Town does not post "No Parking" signs prior to this service, residents are encouraged to not park cars on the streets on the scheduled date. If a car remains parked on the street in front of your home, it also affects the quality of the sweep in front of your neighbor's homes.

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, June 4, 2022**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Application for Building Permit - Building Permit Applications for consideration at the June 15, 2022 meeting must be submitted to the Town Manager by 5:00 p.m. on June 1, 2022. Please note that the review may take several days, and an application is not considered perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at janacoe@chevychaseview.org or by calling 301-949-9274.

PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY

1. Sign Up for eTownMailings: Please register to receive important announcements from the Council and Town Manager. Go to the CCV website - on the front page choose "For Residents" and then choose "E-Town Mailings". Enter your email address where indicated, then hit "Go". This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. You can register as many email addresses as you like for your household, but you must use enter each recipient individually.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you sign up for "Members Only" access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner. You can sign up at <http://chevychaseview.org/wp/residents/town-directory/>.

3. Listserv - Please consider becoming a member of the CCV listserv by emailing ChevyChaseViewNet+subscribe@groups.io.

The listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at janacoe@chevychaseview.org or by calling 301-949-9274.

Website - Please visit our website at www.chevychaseview.org