

**COUNCIL OF CHEVY CHASE VIEW**  
**Monthly Meeting**

Date: April 18, 2018  
Place: Christ Episcopal Church, Kensington, Maryland  
Present: Nancy Kehne, Acting Chair; Tom Brown, Peter Marks,  
and Ron Sherrow, Council members  
Jana Coe, Town Manager  
Ron Bolt, Legal Counsel for Town  
Joseph Toomey, CCV Building Permit Administrator

Called Meeting to Order: 7:42p.m. by Nancy Kehne, Acting Chair

**Approval of Minutes of March 21, 2018 Monthly Meeting Minutes:** Peter Marks moved the minutes of the March 21, 2018 Monthly Meeting be approved. Tom Brown seconded the motion and it passed by a vote of 4-0.

**Financial Report for Period March 1, 2018 to March 31, 2018:** Ron Sherrow moved that the financial report for the period March 1, 2018 to March 31, 2018 be accepted. Peter Marks seconded the motion and it passed by a vote of 4-0.

**Council Member Walk:** Tom Brown conducted the monthly Council member walk and submitted his report to the Council.

**Ratify Issuance of Permit 421-03003 - Fence Replacement - 4000**

**Cleveland Street (Lucas):** Christine Lucas submitted a permit application for a fence replacement for her home at 4000 Cleveland Street, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project in her application, the Location Drawing site plan by Central Maryland Surveyors, Inc., dated November 21, 1997, the installation proposal from Calco Fence & Deck dated February 20, 2018, and a photograph of the proposed fence style.

The scope of the project is to replace a fence on the right (west) side property line, running 20 feet from the right front corner of the existing rear yard garage structure towards the front of the property, and turning from the property line to the rear corner of the house. The new fence will be a six-foot tall wood stockade style privacy fence, with one gate. Montgomery County Department of Permitting Services issued building permit No. 832309 for this fence on April 4, 2018.

Mr. Toomey recommended on March 25, 2018, that the Council should approve the application, with the condition that the applicant must provide a shared property line agreement for the fence from the adjacent property owner. The Council unanimously approved the permit application via email on March 26, 2018. Ron Sherrow moved that the

permit for the fence replacement be ratified. Peter Marks seconded the motion and it passed by a vote of 4-0.

**Ratify Issuance of Permit 422-03004 - Deck/Pergola/Seating Wall - 4018 Glenridge Street (Egan):** John and Josephine Egan submitted a permit application for two decks each with pergola and a seating wall at 4018 Glenridge Street, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project in their application, the Conservation Landscape Hardscape Plan by Backyard Bounty, dated November 16, 2017, and the Site Plan with the original building plans dated February 13, 2017.

The scope of the project is to finish the work started prior to obtaining a Town permit for the construction of a 16' by 21' exterior deck in the rear yard of their home, plus a small 10' by 14' deck at the rear entry door, each with a wood pergola structure. The project will also include an 18-inch tall stone seating wall around part of a patio. The deck will be setback from the right (west) side property line by 17.25 feet, meeting the 15-foot setback requirement, and 42 feet from the rear property line, meeting the 25-foot setback requirement. Montgomery County Department of Permitting Services issued building permit No. 831912 for this deck on March 27, 2018.

Mr. Toomey recommended on March 25, 2018, that the Council should approve the application. The Council unanimously approved the permit application via email on March 27, 2018.

Peter Marks moved that the permit for the two decks each with a pergola and the seating wall be ratified. Tom Brown seconded the motion and it passed by vote of 4-0.

**Application for Building Permit - Fence - 10010 Summit Avenue (Bowen/Muldonian):** David Bowen and Patricia Muldonian submitted a building permit application for a fence for their home at 10010 Summit Avenue, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project on the application, a site plan produced by Charles P. Johnson & Associates, Inc., dated August 2016, a photograph of the fence style, and the DAMAT Services Inc. site plan dated April 10, 2018, with an overlay showing the proposed fence location. The scope of the project is to install approximately 90 feet of a 4-foot tall, black aluminum picket fence along their Summit Avenue front yard property line. Mr. Toomey recommended that this permit application be approved.

Montgomery County Department of Permitting Services issued building permit No. 832549 for this fence on April 5, 2018.

Peter Marks moved this building permit application be approved. Ron Sherrow seconded the motion and it passed by a vote of 4-0.

**CCV Building Permit Summary for April 2018**

**New applications for a Building Permit**

- 10010 Summit Avenue (Bowen/Muldonian) Fence - applied 4/10/18

**New applications for a Building Permit granted interim approval:**

- 4000 Cleveland Street (Lucas) Fence - applied 3/14/18, approved 3/21/18
- 4018 Glenridge Street (Egan) Two Deck each with pergola and seating wall - applied 3/21/18, interim approval 3/27/18

**Applications on hold pending further information on the application:**

- 4205 Glenridge Street (Bryer/Hartig) Entry portico - applied 4/10/18

**Approved applications awaiting issuance of Town Building Permit:**

- 4013 Glenrose Street (Gonella) Side entry door and roof overhang - applied 12/12/17, approved 12/13/17

**Active and open Town permit construction projects:**

- 4017 Cleveland Street (Chiacone) Addition - applied 3/7/18, approved 3/21/18, issued 4/5/18
- 3800 Dresden Street (Jacobs) Screen Porch - applied 1/2/18, approved 1/17/18, issued 1/17/18
- 4220 Everett Street (Collins and Miller) Addition and detached garage - applied 6/7/15, approved 6/21/17, issued 7/28/17
- 4220 Everett Street (Collins/Miller) Driveway and apron - applied 2/22/18, interim approval 2/27/18, issued 3/1/18
- 4018 Glenridge Street (Egan) Major addition - applied 1/10/17, approved 1/18/17, issued 3/20/17
- 4018 Glenridge Street (Egan) Driveway apron - applied 10/19/17, interim approval 11/25/17, issued 11/25/17
- 4100 Glenridge Street (Amorim/Stipp) Construction of a new home, driveway, and apron - applied 2/2/18, approved 2/21/18, issued 3/15/18
- 4102 Glenridge Street (DeSarno) New house - applied 6/1/17, interim approval 10/15/17, issued 10/16/17
- 4102 Glenridge Street (DeSarno) Deck and seating wall - applied 3/19/18, interim approval 3/20/18, issued 3/21/18
- 4217 Glenridge Street (Michele M. Dombo Construction Management, LLC) Major addition - applied 12/6/17, issued 3/16/18
- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17, revised 2/15/17
- 4301 Glenridge Street (Walters) Walkway to the curb - applied 11/16/17, approved 11/30/17, issued 11/30/17
- 3901 Saul Road (Sartain) Addition - applied 8/10/17, variance approved 9/20/17, application approved 9/20/17, issued 11/20/17
- 4317 Saul Road (Crisafulli) Addition and detached garage - applied 8/28/17, approved 9/20/17, issued 10/19/17
- 9808 Summit Avenue (Manfreda) Addition - applied 2/7/18, approved 2/51/18, issued 3/5/18

**Completed projects since the March 2018 Council meeting:**

- 9811 Connecticut Avenue (Ferguson/Wilson) Portable storage unit - applied 1/15/18, issued 1/18/18, completed 4/1/18
- 4100 Glenridge Street (Amorim/Stipp) Demolition of an existing home - applied 2/2/18, approved 2/21/18, issued 3/15/18, completed 3/28/18
- 4001 Saul Road (Cobb) Shed - applied 1/16/18, approved 2/21/18, issued 02/22/18, completed 3/30/18
- 4221 Franklin Street (Saylor) Dumpster - applied 12/4/17, issued 12/4/17, completed 3/25/18

**Review of Draft RFP for Engineering Design - Summit Avenue Sidewalk**

**Maintenance/Improvement Project:** The Council discussed the draft RFP for the Engineering design for the Summit Avenue Sidewalk Improvement Project, as well as the list of firms that have been referred for this sidewalk design work. Joe Toomey and Jana Coe will finalize the RFP to include Council comments and move forward with bid solicitation.

**Discussion on At-Grade Paving in Front Yards:** The Council has set a second work session on June 6, 2018, at 6:00PM to continue work on this issue.

**Maintenance of Shrubbery between Curb and Private Property:** Now that spring is officially here, the Council reminds residents to properly maintain any shrubbery/vegetation on your property that may be hanging over sidewalk areas. It is much safer for walker, bikers, etc. if the sidewalk and right-of-way areas are kept clear.

**Town's Municipal Code Sec. 2-112. Limitations on private improvements in and about the right-of-way.** It shall be unlawful to erect or maintain any private improvement in a public right-of-way without approval from the Town; or for a private hedge adjacent to any property line along a street or avenue, or extending thereto, to be trimmed or maintained so as to project nearer than six (6) inches to said line, or to erect a fence or plant or grow a hedge of any kind whatsoever at or near an intersection in such manner as to constitute a traffic hazard.

**Appointment of Election Board for May 10, 2018 Election:** Ron Sherrow moved the following Election Board members be approved for the upcoming May 10, 2018 election: George Monk and Lucy Swartz will serve as Judges, and Ethel Monk and Steve Swartz will serve as Tellers. Tom Brown seconded the motion and it passed by a vote of 4-0.

**Small Cell Tower Regulation:** Ron Bolt reported that the County Council held a hearing on its proposed ZTA No. 18-02, which will now go to committee. MML recommends reasonable local ordinances be adopted, to help MML convince the State that State legislation is not necessary, in the event a State bill is introduced again. Somerset and Section 5 of the Village of Chevy Chase are likely to proceed with ordinances, following the approach adopted by Bowie. The Chevy Chase View Council will review such proposals.

**Motion to Adjourn:** At 9:57 p.m., Tom Brown moved the meeting be adjourned. Ron Sherrow seconded the motion and it passed by a vote of 4-0.

**Time and Place of Next Meeting:** The next monthly Council meeting will be held on Wednesday, May 16, 2018, at 7:00 p.m. the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,  
Jana Coe, Town Manager

**NOTES AND REMINDERS -**

**Bulk Pick-Up** - The next monthly bulk pick-up is scheduled on **Saturday, May 5, 2018**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

**Partnership with Wider Circle to Redirect Useable Items Prior to Monthly Bulk Collections:** A Wider Circle (AWC), a wonderful organization whose goal is to collect re-usable furniture as well as many other household items, teamed up with the Town of Chevy Chase View to collect and redistribute items to people and families in need.

AWC thanks the CCV community for its generous donations and looks forward to the next quarterly pickup scheduled for **Thursday, May 31, 2018**.

**Application for Building Permit** - Building Permit Applications for consideration at the May 16, 2018, meeting must be submitted to the Town Manager by 5:00 p.m. on May 2, 2018. Please note that the review may take several days and an application is not considered perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at [ccviewmanager@verizon.net](mailto:ccviewmanager@verizon.net) or 301-949-9274.

**PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION  
OPTIONS FOR TOWN RESIDENTS ONLY**

**1. Sign Up for eTownMailings:** You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

**2. Town Directory and Members Only Access:** The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you to sign up for "Members Only" (link) access to the

Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

**3. Listserv** - Please consider becoming a member of the CCV listserv. Send an email to [ChevyChaseViewNet-subscribe@yahoogleroups.com](mailto:ChevyChaseViewNet-subscribe@yahoogleroups.com). **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at [ccviewmanager@verizon.net](mailto:ccviewmanager@verizon.net) or by calling 301-949-9274.**

**Website** - Please visit our website at [www.chevychaseview.org](http://www.chevychaseview.org)

