

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: February 15, 2017
Place: Christ Episcopal Church, Kensington, Maryland
Present: Paula Fudge, Chair; David Albright, Coral Bell,
Ron Sherrow, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town
Joseph Toomey, CCV Building Permit Administrator

Called Meeting to Order: 7:35 p.m. by Paula Fudge, Chair

Approval of Minutes of January 18, 2017 Monthly Meeting: Ron Sherrow moved the minutes of the January 18, 2017 monthly meeting be approved. Coral Bell seconded the motion. The motion passed by a vote of 4-0.

Financial Report for Period January 1, 2017 to January 31, 2017: Ron Sherrow moved that the financial report for the period January 1, 2017 to January 31, 2017 be accepted. Coral Bell seconded the motion and it passed by a vote of 4-0.

Council Member Walk: Paula Fudge conducted the Council member walk and detailed a few items that should be reported to Pepco.

Report Issuance of CCV Permit 375-01002 - Dumpster - 9814 Connecticut Avenue (Terrier Development, LLC):
Application Received January 26, 2017 - Permit Issued January 27, 2017. Permits for dumpsters or portable storage units, for projects that do not require a construction permit from the Town, are processed the day in which the application is received, signed by the Council Chairperson, and delivered to the applicant with instructions for the right-of-way care and protection requirements.

Report Issuance of CCV Permit 376-01003 - Portable Storage Unit - 4413 Saul Road (Greene): Application Received January 27, 2017 - Permit Issued January 28, 2017. Permits for dumpsters or portable storage units, for projects that do not require a construction permit from the Town, are processed the day in which the application is received, signed by the Council Chairperson, and delivered to the applicant with instructions for the right-of-way care and protection requirements.

Ratify CCV Permit 377-01004 - New Driveway Apron - 4205 Glenrose Street (Erasmus Haven): Willhem Griffieon, agent for Erasmus Heaven B.V., submitted an application to construct a new driveway apron in the right-of-way for the property at 4205 Glenrose Street, in the Town of Chevy Chase View. The plans and specifications submitted with the application comply with the applicable regulations of the Chevy Chase View Municipal Code.

Mr. Toomey's review was based upon the plan view of the driveway, apron, and curb and gutter as well as the specifications of the Montgomery County Department of Public Works and Transportation Residential Driveway with Curb Radius Standard No. MC-301.05. The width of the new driveway and apron will be 13 feet, which is three feet wider than the existing driveway. An additional section of concrete curb and gutter will also be replaced, where damaged by installation of new water and gas service lines. This work is in addition to the almost completed construction of a new home at the property.

Mr. Toomey recommended on January 27, 2017, that the Council should approve the application. The Council unanimously approved the application via email on January 29, 2017. Paula Fudge moved that the approval for this driveway apron permit be ratified. Coral Bell seconded the motion and it passed by a vote of 4-0.

Report Issuance of CCV Permit 378-02001 - Dumpster - 4016 Franklin Street (Barnes): Application Received January 31, 2017 - Permit Issued February 1, 2017. Permits for dumpsters or portable storage units, for projects that do not require a construction permit from the Town, are processed the day in which the application is received, signed by the Council Chairperson, and delivered to the applicant with instructions for the right-of-way care and protection requirements.

Revision to CCV Permit No. 369-09001 - Foundation - 4301 Glenridge Street (Walters):

Nicole and Jerry Walters submitted a revision to the plans for their new home at 4301 Glenridge Street in the Town of Chevy Chase View, CCV Permit No. 369-09001. The revision for a building permit complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon description of the revision on the application and the revised foundation plan by the structural engineer for the project, TMM Consulting Services, LLC, dated January 19, 2017. The original foundation plan for the project was to expand and build upon the existing foundation walls. The existing foundation walls were determined to be unsound, and were not adequate for the structure to be built above. A new set of foundation wall plans was developed. The footprint and location of the new foundation walls are identical to that which was previously approved by the Council.

Mr. Toomey recommended that the Town Council should approve this revision. Coral Bell moved that the building permit revision be approved. Paula Fudge seconded the motion and it passed by a vote of 4-0.

CCV Building Permit Summary for February 2017

New Applications for Building Permit:

- 9814 Connecticut Avenue (Terrier Development, LLC) Dumpster - applied 1/26/17, issued 1/27/17
- 4016 Franklin Street (Barnes) Dumpster - applied 1/31/17, issued 2/1/17
- 4413 Saul Road (Greene) Portable storage unit - applied 1/27/17, issued 1/28/17

Applications for Building Permit granted interim approval:

- 4205 Glenrose Street (Erasmus Haven BV) Driveway apron - applied 1/24/17, interim approval 1/26/17, issued 1/30/17

Applications for a Revision to a Building Permit:

- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17

Approved applications awaiting issuance of the Chevy Chase View permit:

- 4117 Franklin Street (Barr) Fence - applied 11/20/16, interim approval 12/4/16
- 4018 Glenridge Street (Egan) Major addition - applied 1/10/17, approved 1/18/17

Active and open permit construction projects:

- 9814 Connecticut Avenue (Terrier Development, LLC) Dumpster - applied 1/26/17, issued 1/27/17
- 4301 Glenridge Street (Walters) Dumpster - applied 12/1/16, interim approval 12/2/16, issued 12/2/16
- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17
- 4205 Glenrose Street (Erasmus Haven BV) Construction of a new home and rear yard garage - applied 12/22/15, approved 2/17/16, issued 3/11/16
- 4205 Glenrose Street (Erasmus Haven BV) Driveway apron - applied 1/24/17, interim approval 1/26/17, issued 1/30/17
- 4413 Saul Road (Greene) Portable storage unit - applied 1/27/17, issued 1/28/17
- 10010 Summit Avenue (Bowen/Muldonian) Major Addition applied 8/6/16, interim approval 8/20/16, issued 9/15/16

Completed projects since the January 2017 Council meeting:

- 4115 Everett Street (Dorment) Dumpster - applied 10/20/16, issued 10/20/16, completed 2/3/17
- 4016 Franklin Street (Barnes) Dumpster - applied 1/31/17, issued 2/1/17, completed 2/8/17
- 4213 Glenridge Street (Maloney) Retaining wall - applied 7/20/15, approved 9/16/15, issued 1/18/17, completed 1/19/17
- 4304 Glenrose Street (Dumais) Major addition - applied 7/28/16, interim approval 8/14/16, issued 8/15/16, completed 1/24/17

Update of the WSSC Project BT/CR5424A12, for the Summit Avenue and Cedar Lane Transmission Water Main Replacement and Relocation:

The WSSC Cedar Lane water main construction project is continuing and it has reached a new milestone. The new water main installation between Saul Road and Howard Avenue is nearly completed, and the branch

lines have been installed from Cedar Lane's new main to a point close to the existing branch from the old main at each of the Town's intersections. This step does not yet connect the new branch to the existing service branch lines.

The next stage will be to pressurize, test and flush the new main line and branches. Only then will the new branch lines be connected to the existing branch lines at each street. This activity will, in turn, partially block each Cedar Lane intersection when the final tie-in is made.

As each street's new branch line is being connected to the existing branch line under that street, the water service will be cut off for all or most of that block. The water will be cut off for up to six hours while the new tie-in is made; however, WSSC will be notifying residents in advance of the necessary service interruptions.

Update on Proposed County Zoning Amendment ZTA 16-03

(short-term rentals) - Ron Bolt, attorney for CCV, reported that Park and Planning staff have stated that their review process is slower than anticipated, which now projects a completion date of late March/early April for transmittal of a recommendation to the County Council, concerning the proposed County Zoning Text Amendment.

Update on Wynne claims filed with State of Maryland through December 2016: Jana Coe provided the background information and latest report to Council members.

Background: Summary of Existing Statutory Requirement - Chapter 489, section 27, of the 2015 Maryland General Assembly Legislative Session prescribed the manner in which claims resulting from the U.S. Supreme Court decision in the appeal of Maryland State Comptroller of the Treasury v. Brian Wynne, et ux. ("Wynne") would be paid, as well, as how the subdivisions would reimburse the State fund. All claims for tax years 2006 through 2014 were and shall be paid out from the State's local income tax reserve account with receivables created for the relevant subdivision. The receivable amounts are then to either be reimbursed within a reasonable time frame or the Comptroller is to withhold the amount owed to the State.

Latest Report: The State Comptroller reported that total of Wynne claims received through December 31, 2016. The December schedule includes adjustments, if any, for address reclassifications and additional refund claims received.

As of December 2016, the Town's share of Wynne credit due the State for tax years 2007 through 2014 totals \$74,395.00. Local governments may elect to pay the balance of Wynne refunds at any time or have the payment spread over twenty quarterly income tax distributions starting May 2019 through February 2024.

Wynne credit claims continue to be processed as received. The last date to receive an amended return with a Wynne refund claim will be October 15, 2018. The Town will receive the next Wynne refund report in April 2017.

Report on WSSC Rock Creek Hills Water Main Replacement:

The water mains in the Rock Creek Hills area will be replaced with new ductile iron pipe, which will reduce the frequency of water main breaks. The current water mains were installed from the 1920's through the 1950's and are nearing the end of their life cycle.

WSSC will rehabilitate 2.01 miles of water mains and the affected streets include: **East Everett Street**, Littledale Road, Haverhill Drive, Old Spring Road, East Bexhill Drive and Calvend Lane. The design for the Rock Creek Hills water main replacement project is currently underway. The anticipated start date is the Summer 2017 with the estimated construction completion date of Fall 2018. Jana Coe met with the engineering design firm as well as WSSC officials to discuss CCV permitting requirements.

WSSC will hold an informational meeting on Monday March 27, 2017, at 7:00 p.m. at the Kensington Library.

Report on Montgomery County New Memorandum of Understand (MOU) for Speed Cameras within Municipal Limits:

Montgomery County Department of Traffic Division notified CCV that the existing Memorandum of Understanding (MOU) concerning speed cameras will be revised to reflect recent changes in the law that govern how vendors are paid for automated enforcement services, namely all pricing must be based on a flat fee or lease fee. The County amended its

contract with Xerox (current vendor) when the law change took place in July of 2015 and are now bringing the MOU's with municipalities into compliance.

After discussion of the proposed MOU changes, Paula Fudge moved that the Council accept the County MOU with the proposed non-substantial changes identified by the Town's attorney and to accept the change to a two-party MOU between CCV and Montgomery County. Coral Bell seconded the motion and it passed by a vote of 4-0.

A meeting to discuss these MOU changes will be with County officials has been scheduled for Friday, February 17, 2017.

FY 2018 Budget Planning: At the March 15, 2017 Council meeting, the Council will accept the proposed FY 2018 budget for presentation to Town residents for comments prior to the Annual Budget Hearing on Wednesday, April 19, 2017. The Council has scheduled the budget work session for Thursday, March 9, 2017, at 6:30 p.m. at Christ Episcopal Church. The work session is open to the public.

Traffic Monitoring Device: As a result of the Traffic Group presentation in January, the Council asked the Town Manager to check into the availability of a speed trailer from Montgomery County Department of Transportation to spot monitor areas of continuing concern to our residents. The County has advised that the speed trailers are not available for use. It was recommended that a compact radar recorder could serve the purpose of monitoring speed on a regular basis in the Town. The Council approved the expenditure of \$4,100 to purchase a next generation radar recorder that can be deployed on a regular basis in response to residents' concern about traffic volume/speed. Since the two recent traffic studies were conducted three year apart, this device will enable the Council to understand traffic flow changes in a timely manner.

Waste Management: Ron Sherrow and Jana Coe met with Waste Management officials on February 15th to discuss refuse and recycling procedures in the Town. It was also an opportunity to meet the new account manager overseeing CCV's contract. The current contract expires June 30, 2016, and a formal RFP will be sent out in early April 2016.

Motion to Adjourn: At 9:10 p.m., Paula Fudge moved the meeting be adjourned. Coral Bell seconded the motion and it passed by a vote of 4-0.

Time and Place of Next Meeting: The Council will meet next for its monthly Council meeting on Wednesday, March 15, 2017, at the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,
Jana Coe, Town Manager

Important Reminder When Filing Your 2016 Maryland State Tax Return

By law, as a municipality, the Town of Chevy Chase View receives a portion of the Maryland state income tax the Town's residents pay each year. This revenue represents the most significant source of the Town's overall income and goes directly toward paying for services that the Town delivers to its residents in lieu of the county-provided services. Town residents DO NOT pay any additional State income taxes to live in Chevy Chase View.

To ensure that the Town of Chevy Chase View receives all State income tax revenues due to the Town, we ask you to please take special care when completing your 2016 MD State income tax return.

For tax returns for Tax Year 2016, please be aware that MD Form 502 has been updated to require specific information to identify the return filer as a resident of the Town of Chevy Chase View. **See below a sample of the first page of MD Form 502.** This required information is located in the box directly under your mailing address.

1. Enter number **1617** (the 4-digit political subdivision code assigned to Chevy Chase View). Please see the left red arrow below.
2. Under "Maryland Political Subdivision", include **Chevy Chase View** (if filing electronically there may be a character limit, and if so, use the abbreviation **Ch Ch View**). Please see the right red arrow as well as the note shown below.

REQUIRED: Physical address as of December 31, 2016 or last day of the taxable year for fiscal year taxpayers.
See Instruction 6. Part-year residents see Instruction 26.

1617 Chevy Chase View*

4 Digit Political Subdivision Code (See Instruction 6) Maryland Political Subdivision (See Instruction 6)

Physical Street Address Line 1 (Street No. and Street Name) (No PO Box)

Physical Street Address Line 2 (Apt No., Suite No., Floor No.) (No PO Box)

City MD State ZIP Code Maryland County

***Note:** if filing electronically, there may be a character limit, and if so, use the abbreviation **Ch Ch View**.

NOTES AND REMINDERS -

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, March 4, 2017**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Partnership with Wider Circle to Redirect Useable Items Prior to Monthly Bulk Collections: A Wider Circle (AWC), a wonderful organization whose goal is to collect re-usable furniture as well as many other household items, teamed up with the Town of Chevy Chase View to collect and redistribute items to people and families in need.

AWC thanks the CCV community for its generous donation and looks forward to the next quarterly pickup scheduled for **Thursday, March 2, 2017**.

Maintenance of Shrubbery between Curb and Private Property: This is a friendly reminder to clear or trim shrubbery growing over sidewalks and maintain the area between your property and the street curb.

Application for Building Permit - Building Permit Applications for consideration at the March 15, 2017, meeting must be submitted to the Town Manager by 5:00 p.m. on March 1, 2017. Please note that the review may take several days and an application is not considered perfected until the Town Building Permit Administrator completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.

PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY

1. Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager.

This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, which allows you to sign up for "Members Only" (link) access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. When the annual directory is next printed in the Fall, your information will be included in the printed version as well. The Town Manager will review all online access accounts and will formally activate residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.**

Website - Please visit our website at www.chevychaseview.org.

Storm Drains - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.