

**COUNCIL OF CHEVY CHASE VIEW**

**Work Session Regarding Clark/Azar Asset Survey  
and Capital Improvements Plan**

Date: July 6, 2020  
Place: Meeting was held via an open conference call  
Present: Paula Fudge, Chair; Lisa Fair, Pete Marks, Carlos Molina  
and Ron Sherrow, Council Members  
Jana Coe, Town Manager  
Joseph Toomey, CCV Building Permit Administrator  
Julie Sparacino, Moderator

Others Present: Jason Azar, Vice President, Clark/Azar & Associates  
John Strong, Project Engineer, Clark/Azar & Associates  
Bruce Hebbard, 4300 Glenridge Street

The Work Session was called to order by Paula Fudge at 6:35 p.m.

The Council reviewed the draft June 2020 Asset Survey and Capital Improvements Plan, prepared by Clark/Azar & Associates, and discussed next steps. The Council asked Jason Azar to prepare a Capital Improvement Plan that will:

- Identify maintenance work that impacts the FY21 budget (July 1, 2020 - June 30, 2021);
- Provide a multi-year preventive maintenance schedule.
- Identify and provide base-year cost estimates for potential out-year betterments, e.g., replacing (as opposed to repairing) asphalt curbs with concrete curbs.
- Identify measures that can be taken during roadway maintenance to improve drainage at Town intersections.
- Provide current-year cost estimates for all projected necessary/desirable capital improvement projects, which can serve as a cost baseline for planning purposes.

The meeting adjourned at 7:40 pm.