

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: October 17, 2023

Place: Hybrid Meeting held at 10401 Connecticut Avenue,
Suite 103

Present: Ed Tarbutton, Chair; Paula Fudge, Tommy George,
Peter Marks, and Nancy Somerville, Council members
Denise Hitt, Deputy Town Manager

Others Present: Ron Sherrow, 4013 Glenridge Street

Call Meeting to Order: 7:16 p.m. by Ed Tarbutton, Chair

Approval of Minutes of September 20, 2023, Monthly Council Meeting and Clark Azar Presentation: Pete Marks moved the minutes of the September 20, 2023, Monthly Council Meeting, and the minutes of the September 20, 2023 Clark Azar presentation to be approved. Tommy George seconded the motion and it passed with a 5-0 vote.

Approval of Closed Session Minutes of February 6, 2023, May 24, 2023, July 10, 2023, and September 25, 2023:

Nancy Somerville moved the minutes of the closed session Council Meetings of February 6, 2023, May 24, 2023, July 10, 2023, and September 25, 2023 to be approved. Paula Fudge seconded the motion and it passed with a 5-0 vote.

Financial Report for Period September 1, 2023 - September 30, 2023: Pete Marks moved that the financial report for the period September 1, 2023, to September 30, 2023, be accepted. Tommy George seconded the motion and it passed with a 5-0 vote.

Council Member Walk: Nancy Somerville did not conduct the monthly Council member walk but while conducting her stormwater visits, she said the town looked good, with no issues to report.

Six-month Extension of Town Permit #540-05002 - Demolish existing deck and build a new deck - 4109 Glenridge Street (Keenan): Pete Marks moved that the Council approve a six-month extension to Town Permit #540-05002, which now expires February 15, 2024. Paula Fudge seconded the motion and it

passed with a 5-0 vote. The project has had a few delays with materials and residents fully expect the project to be completed within the extension period.

Ratify Town Permit #569-090021 - Fence - 4109 Glenridge Street (Keenan): Paula Fudge moved that Town permit #569-090021 be ratified. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

Building Permit Application - Shed - 4016 Cleveland Street (Garayta): Natasha and Patrick Garayta submitted a revised building permit application for a shed to be built on their property at 4016 Cleveland Street in the Town of Chevy Chase View. The application complies with all the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Ball's review is based upon the description of the project on the application, the shed cut sheet, and the Boundary Survey, prepared by CPJ, dated 8/16/2016, with the proposed shed drawn on by the homeowner and received 10/10/2023. The scope of the project is to remove the existing shed and construct a new shed near the rear left corner of the property. Mr. Ball recommended conditional approval of this permit application upon two conditions; (1) the approval of the Montgomery County Department of Permitting Services permit, and 2) that the homeowner or contractor stake out the shed location so that he can confirm that it will be constructed outside of the setbacks prior to construction. The latter condition is due to limited boundary control in the area of the proposed shed.

Tommy George moved that the permit application be approved with the above stated conditions. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

CCV Building Permit Summary for October 2023

New Applications for a Town Permit

- 4016 Cleveland Street (Garayta) - Shed -Applied 10/11/23, approved with conditions 10/17/23

Permits Issued after Administrative Approval:

- Ratify Town Permit #569-090021 - Fence - 4109 Glenridge Street (Keenan, Applied 7/18/23, approved 9/28/23.

Approved applications awaiting issuance of Town permit:

- 9910 Kensington Parkway (Noce/Lucas) - Driveway expansion - Applied 5/3/23, approved 5/17/23

Stop Work Order for Unpermitted Construction:

- 9807 Connecticut Avenue (Guzman) Second-story addition, rear addition, fence
Town of CCV Stop Work Order Posted - 3/21/23
Montgomery County Stop Work Order Posted - 3/22/23

Active and open permit construction projects:

- 9819 Connecticut Avenue (Spry) Rear addition including basement - Applied 6/1/22, approved 6/15/22, issued 7/12/22, extended to 2/19/24
- 10007 Connecticut Avenue (Hughes) - Driveway removal and replaced with two patios, stairs to second-story screen porch - Applied 02/02/23, approved with conditions 04/19/23, issued 7/27/23
- 9901 Connecticut Avenue (Nix-Gomez) - Sunroom, mudroom entry, expand second floor bedroom, raise roof of third-floor level attic space - Applied 12/24/21, approved 2/26/22, issued 8/30/22, extended to 2/19/24
- 4028 Franklin Street (Haynos/Moyse) Screen porch with gas fireplace and deck - Applied 3/16/23, approved 5/17/23, issued 06/05/23
- 4109 Glenridge Street (Keenan) Screen porch - Applied 4/10/22, approved 5/18/22, issued 7/15/22, extended to 02/15/24

Closed projects since the September 2023 Council meeting:

- 4205 Glenridge Street (Hartig/Bryer) - Storage pod - applied 9/11/23, approved 9/13/23

- 4109 Glenridge Street (Keenan) - Fence- 4109 Glenridge Street (Keenan), applied 7/18/23, approved 9/28/23, closed 11/01/23

Update on Franklin Street Gas Main Replacement Project and Approval for Supplemental Town Maintenance Work:

Washington Gas has contracted with MT Laney to complete the restoration work on Franklin Street. The scope of work includes repairs to the curbs, gutters, aprons, milling and paving the roads, restoring the speed humps and the lining of the roads. As part of the Town street maintenance plan, Franklin Street was scheduled to be repaved in 2026. The Town will remove this portion of the street from the repaving plan. However, by incorporating any necessary curb replacements into this current restoration project, it allows the Town to have all the work done at one time. This one-time project results in a significant cost reduction, reduces impact on the residents and the roadway would likely not need any work for another 10-15 years. All repairs are expected to be completed by the third week of November, barring any weather or unforeseen issues. Tommy George moved that MT Lainey Proposal for the Franklin Street Maintenance Work be approved. Paula Fudge seconded the motion and it passed with a 5-0 vote.

Assistant Town Manager Job Posting: The Council finalized the job description for the Assistant Town Manager job posting. The job opening is posted:
<https://chevyCHASEviewmd.gov/wp-content/uploads/2023/10/AsstTownManagerJobDescription10.2023.pdf>

Recap of Annual Picnic Held on October 1, 2023: Ed Tarbutton proclaimed the annual picnic a success. The Town residents seemed to really value the community interaction, and the excitement the children displayed was undeniable. The effort by the residents who provided help with the set up and clean-up was greatly appreciated. The tradition will continue next year, with consideration of some changes to the menu. The Town welcomes any suggestions on ways to improve upon this event. Please reach out to Ed Tarbutton or Denise Hitt with any comments or if you have any interest in volunteering.

Town Manager/Deputy Town Manager Report: The Council reviewed the Town Manager/Deputy Town Manager. The report can be accessed at <https://chevyCHASEviewmd.gov/wp-content/uploads/2023/11/TMandDTMReportOctober2023.pdf>.

Approval for Accounting Proposal:

Lindsey and Associates, the accounting firm that conducts the Town's annual state mandated audits, provided the Council with C.P.A. recommendations for contractual work. Proposals for monthly contracts were submitted.

Nancy Somerville moved that the town accept the Accounting Proposal of Alta CPA Group. Tommy George seconded the motion and it passed with a 5-0 vote.

Holiday Collection for Refuse/Recycling Personnel:

The Council is pleased to announce the continuation of a Community Holiday Gift Fund for our refuse and recycling personnel. The Fund is intended to provide a convenient and secure opportunity for CCV residents to convey their thanks and to send Season's Greetings to the wonderful men with Ecology who collect our household waste, yard refuse and recyclable materials throughout the year. A flyer announcing the collection will be mailed to CCV residents in late November.

Contribution to the Town Residents' Listserv:

The Town listserv was originally created in December 2005 using Yahoo Groups. The listserv enables residents to have neighbor-to-neighbor communications and the Council considers it a useful community resource. In October 2019, Yahoo groups discontinued offering free listserv options, and the Town helped with the upfront transition cost to groups.io.

Since then, CCV has covered the annual fee for the listserv as a contribution. To reduce any potential liability from the listserv, the Town does not participate in the operation of the listserv, and it is not an official communication vehicle of the Town. Tommy George moved that the Council pass a resolution approving a \$220 contribution to the listserv to cover the annual fee. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

Motion to Adjourn: At 7:50 p.m., Paula Fudge moved that the meeting be adjourned. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

Time and Place of Next Meeting: The Council will meet for the next monthly meeting on Wednesday, November 15, 2023.

Respectfully submitted,

Denise Hitt, Deputy Town Manager

General Interest and Reminders

CCV Directory for 2023-2024: The 2023-2024 Resident Directory is scheduled for issuance in November 2023.

Pepco Outage: If your electric power is interrupted, be sure to report the outage to Pepco right away. <https://www.pepco.com/outages/experiencing-an-outage/report-an-outage>. Consider downloading the free Pepco mobile app for your phone for quick and easy access. You may also [Visit the Outage Tracker](#), [Check My Outage Status](#) or [View Outage Map](#).

Leaf Removal Began October 2, 2023: Hughes Landscaping, Inc. will remove all leaves on a weekly basis, weather permitting, until December 31, 2023. **Please do not mix your grass clippings with the leaves at the curb.**

Leaves are to be placed at curbside and made accessible for truck pickup. Sticks, trash, rocks, and other rubbish will not be collected and should be bagged for normal trash pickup. Leaves should not be shredded or bagged. For the residents on Connecticut Avenue, Cedar Lane, Kensington Parkway and Saul Road, your leaves will also be picked up weekly. For liability reasons, do not place leaves on our sidewalks. If you do not have a sidewalk, please rake your leaves as close to the street as possible.

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, November 4, 2023**. As a reminder, heavy refuse

includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Application for Building Permit - Building Permit Applications for consideration at the November 15, 2023, meeting must be submitted to the Town Manager by 5:00 p.m. on November 1, 2023. Please note that the review may take several days, and an application is not considered completed until the Town Permit Administrator-Municipal Engineer concludes his review. Please contact Denise Hitt, Deputy Town Manager, at Denisehitt@chevy Chaseviewmd.gov or by calling 301-949-9274.

Recycling of Cardboard Boxes: Ecology Services, the Town's recycling contractor, has again asked us to remind **residents to break down cardboard boxes and place them in a pile next to your recycling Toter on Tuesdays.** If residents can take the time to break these boxes down, there is more capacity for collection and the crew members do not need to spend extra minutes in front of a home chucking boxes into the back of recycling truck. Thank you.

Find Your Home's Flood Factor: Residents can enter their address at the following website <https://riskfactor.com/> to ascertain the address's susceptibility to flooding based on past floods, current risks, and future projections. Please note that this data does not incorporate individual property drainage systems but looks at the broader geographical area's susceptibility to flooding. More information can be found at <https://chevy Chaseviewmd.gov/2022/09/23/montgomery-county-has-a-new-flood-website/>.

Unleashed Dogs: Many residents are expressing increasing concern about unleashed dogs in the Town. Dog owners are reminded of the following provisions in the Montgomery County Code, Chapter 5, related to Animals and Public Nuisance:

Animal Trespass (Montgomery County Code, Sec. 5-203(a)(3)) - "An owner must not allow an animal to enter private property without the property owner's permission. (\$100 fine). Any dog is at large if it is outside the owner's premises and not

leashed, unless it is a service dog, is in a dog exercise area designated by the Maryland National Capital Park and Planning Commission or is participating in an approved activity." (\$100 fine for first offense; \$500 fine for each subsequent violation).

Unwanted Contact - "The pet owner must prevent unwelcome or unsolicited threatening physical contact or close proximity to a person or a domestic animal that occurs outside the owner's property that may cause alarm in a reasonable person, such as biting, chasing, tracking, inhibiting movement, or jumping." (\$500 fine). **You are reminded to clean up after your dog and place the bag in your own trash container for disposal by the Ecology Services' crew.**

***PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION
OPTIONS FOR TOWN RESIDENTS ONLY***

1. Sign Up for eTown Mailings: You can receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page click "For Residents" - choose the box that says "e-Town Mailings". Add your address in the space at the bottom of the page and click "Go." This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. After you have completed these steps, you will receive an email confirming your registration.

You can register as many email addresses as you like for your household, but you must use the link on the website page and enter each recipient individually.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you sign up for "Members Only" access to the Resident Directory. Go to <https://chevyCHASEviewmd.gov/registration/> to sign up. When you register for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access

accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv by emailing ChevyChaseViewNet+subscribe@groups.io