

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: January 17, 2024
Place: Hybrid Meeting held at 10401 Connecticut Avenue,
Suite 103
Present: Ed Tarbutton, Chair; Paula Fudge, Tommy George,
Peter Marks, and Nancy Somerville, Council Members
Denise Hitt, Town Manager
Ron Bolt, Legal Counsel for the Town (appearing
remotely)
Julie Sparacino (joined remotely at 7:30 p.m.)
Others Present: Ron Sherrow, 4013 Glenridge Street
Lindsay Field, 9909 Connecticut Ave
John Hughes, 10007 Connecticut Ave
Kristy Clason, 9823 Connecticut Ave

Appearing Remotely:

Maryland State Delegate Jared Solomon, District 18
Eden Durbin, Chief of Staff for Delegate Solomon
Erich Florence, Deputy District 3 Engineer, MDOT
Qinayu Hu, Assistant District Engineer of Traffic, MDOT
Joseph Moges, Senior Safety Officer, MDOT
Praveen Sadasivan, 9813 Connecticut Avenue
Steven Beckman, 4020 Everett Street
Tim Maloney, 4213 Glenridge Street
Frank Dawson, 4004 Everett Street
John Coe, 4104 Franklin Street
Kathy Kirvan, 4020 Glenrose Street
Mattie Bonavia, 4309 Saul Road
Paul Hurley, 4029 Franklin Street
Renee Molina, 4013 Franklin Street
Todd Eskelsen, 4011 Glenridge Street
M.G.

Call Meeting to Order: 7:01 p.m. by Ed Tarbutton, Chair

MDOT Presentation Study MD185/Connecticut Ave at Franklin

Street: Erich Florence, Deputy District 3 Engineer, MDOT, led the presentation. The study suggests that the intersection of Connecticut Avenue and Franklin Street presents some left turning challenges both northbound and southbound. The volume of traffic was not as high as expected, but MDOT believes there is a need to put in some type of traffic calming device. After considering other options, such as closing the median entirely, the proposed solution is to restrict left turns from Franklin

Street onto Connecticut Ave, which also prevents cross-through traffic on Franklin Street across Connecticut.

The recommendation is to implement a pilot program, which typically lasts six (6) months. MDOT will install temporary flex posts in the design of an "S" curve, bringing some type of physical delineation at the intersection. These flex posts physically prohibit left turns and cross traffic.

While this pilot program is underway, MDOT will monitor the intersection observing the operational impacts on Connecticut Avenue and within the streets in the neighborhood. If the temporary flex posts have a significant safety impact without significant neighborhood impact, MDOT will consider installing a permanent fixture, such as a concrete serpentine.

Senior Safety Officer Joe Moges reviewed the number of conflicting merging and crossing points. Conflicts are reduced substantially by implementing the proposed action. The cross-points can be found at <https://chevy Chaseviewmd.gov/wp-content/uploads/2024/01/MD185FranklinEvaluationConflictingManuevers08012023.pdf>. The goal is to increase safety with the least amount of traffic disruption.

- Westbound and eastbound Franklin Street will no longer be able to turn left onto Connecticut Avenue.
- U-turns will still be permitted from Southbound Connecticut to northbound Connecticut Avenue at the Franklin Avenue intersection.
- There will be no through traffic on Franklin Street across Connecticut Avenue.

MDOT will not only monitor the traffic on all the residential streets to note the impact but welcomes residential input as part of the pilot program.

MDOT is ready to proceed should the Council approve the pilot program. This program can begin relatively quickly, within a month of approval.

Delegate Solomon closed the presentation by letting residents know if they need to follow-up, they may contact him at (410) 841-3130 or jared.solomon@house.state.md.us. Ed Tarbuton thanked the MDOT panel, Delegate Solomon, and his Chief of Staff, Eden Durbin for all the time and effort in considering the safety of the intersection. Ed stated that a decision would not be made at the meeting, as the Council wants to be sure the all the residents are fully informed about the proposal.

Approval of Minutes of December 20, 2023, Monthly Council Meeting and Clark Azar Presentation: Nancy Somerville moved the minutes of the December 20, 2023, Monthly Council Meeting, and the minutes of the December 20, 2023, Clark Azar presentation be approved. Paula Fudge seconded the motion and it passed with a 5-0 vote.

Financial Report for Period November 1, 2023 – November 30, 2023: Pete Marks moved that the financial report for the period December 1, 2023, to December 31, 2023, be accepted. Tommy George seconded the motion and it passed with a 5-0 vote.

Council Member Walk: Pete Marks conducted the monthly Council member walk and found no issues to report. Pete noted one house is on the market.

WSSC Kensington Parkwood II Water Main Replacement Project: Darcy Male of WSSC, the Project Supervisor for this project, indicated to the Town Manager, that the construction contract for the project is awaiting approval by the Commissioners. It was expected that the January Commission Meeting would include the agenda for Parkwood Drive II WMR, but it was not on the January agenda. The soonest the project could start is March 2024.

Once final approval is received, WSSC, along with the chosen contractor, will hold a hybrid community meeting to explain the process in greater detail and to answer questions.

As a reminder, this project will replace/repair 4.9 miles of water mains on roads in Chevy Chase View and Parkwood. **The two streets affected in CCV are Everett and Glenridge from Connecticut Avenue to Cedar Lane** for a combined 4,910 feet of water main replacement.

WSSC estimates 90-120 days to complete the work in Chevy Chase View. The water service may be interrupted for a few hours while the new main is being connected. Residents will receive notice from WSSC at least 48 hours prior to any planned interruption. Upon completion of the project, both roads will be repaved.

Compost Program: The Town entered a one-year pilot program for residential composting, starting February 1, 2024. The Town contributes 50% of the \$22 monthly fee for the 7-gallon bin for all Town residents who are currently signed up and for those who

choose to sign up over the next year. Residents will receive their compost bins the week following their sign-up. Residents currently subscribed will automatically transfer to the Town's program.

Stormwater Management: Nancy Somerville summarized the meeting held with Stan Edwards of the Montgomery County Division of Environmental Policy and Compliance. Mr. Edwards is leading the County effort to develop a comprehensive County flood management plan. The goals of the study include understanding the County's current and future flood risk and vulnerability through engineering-based studies and identifying and modifying County programs and policies that address, or contribute to, flood risk. The Rock Creek watershed was identified as a priority for analysis, and study of the existing infrastructure and flooding issues in the Rock Creek watershed will begin this year. Mr. Edwards appreciated the work completed by CCV under the DNR Grant. CCV's Climate and Resilience Study will be incorporated into the Town's data along with data collected by the County. The Town will work with the County in a coordinated effort for improvements in the infrastructure.

Upon completion of the DNR Climate and Resilience Study, Nancy Somerville outlined the next steps. Members of the Council will review the recommendations for changes to building regulations and draft proposed revisions to the code. Concurrently, the Council will prioritize the capital improvement plans for the roads, as recommended.

Resident Concerns and Contributions: Ron Sherrow clarified that 35-mph is the maximum speed limit (not minimum) for residential area speed cameras. He further noted that the number of speed events recorded is a far better indication of speeding than the number of citations in speed cameras. Speed events do not always turn into citations for numerous reasons, especially given that a police officer must review every citation. Mr. Sherrow also noted the fatal accident that occurred in 2017 was the result of a driver making a U-turn at Connecticut Avenue and Franklin Street. Mr. Sherrow cited several reasons why speed reduction is the preferred method for reducing traffic accidents.

Lindsay Field agreed that a contribution of factors, including methods to reduce the speed, will benefit the traffic safety at the intersection. Further, Ms. Field stated that the crosswalks at the two intersections on Kensington Parkway, (1) with

Franklin and (2) with Everett need to be reviewed for pedestrian safety.

Kristy Clason discussed addressing the problem of navigation companies routing drivers to Franklin Street. Ms. Clason plans to follow up with the Town Manager and the SHA regarding her research on this topic. Further, Ms. Clason noted that she sees Montgomery County school buses using Franklin Street on a consistent basis as a cut-through.

Building Permit Records Retention: The Town's consultant, Julie Sparacino, recommended further defining what should be retained in the permanent files for building records. The most-recent update to the Town's retention schedule revised the retention of Building records to include only records needed for the enforcement of the Municipal Code. The Council's input is necessary in the decision-making process. Further discussion included the plan for digitized archives. The retention of multiple copies of building records by Council Members is not required based on the Town's retention schedule's requirement to retain one copy in the Town Office. The Council will review and revisit the retention plan for a vote in February's meeting.

Town Manager Contact Update: Ron Bolt brought to the Council's attention that the Public Information Act Request Policy, as amended in 2022, needed to be updated from Jana Coe to the current Town Manager. It was agreed that all administrative policies specifically naming Jana Coe should be updated to reflect current information. As this is not a policy change and simply an administrative update, a Council vote was not required.

Long-Term Investments: Tommy George moved that the Town schedule monthly maturity renewals and allocate some maturities for one year. Pete Marks seconded the motion and it passed with a 4-0 vote. Chair, Ed Tarbutton abstained in accordance with the compliance requirement of his employment at JP Morgan.

Motion to Adjourn: At 8:34 p.m., Paula Fudge moved that the meeting be adjourned. Tommy George seconded the motion and it passed with a 5-0 vote.

Time and Place of Next Meeting: The Council will meet for the next hybrid monthly meeting at 7:00 p.m. on Wednesday, February 21, 2024, at 10401 Connecticut Avenue, Suite 103, Kensington, MD 20895.

Respectfully submitted,
Denise Hitt, Town Manager

GENERAL INTEREST AND REMINDERS:

CCV Building Permit Summary for January 2024

New applications for a Town permit:

- 9807 Connecticut Avenue (Guzman) Second-story addition, rear addition, fence - Applied 1/11/24
Town of CCV Stop Work Order Still in Effect Posted - 3/21/23
Montgomery County Permit issued 12/4/23
- 4213 Glenrose Street (Manion) Building permit addition - Applied 11/1/23
- 4001 Glenrose Street (Porter) Fence - Applied 1/12/24

Active and open permit construction projects:

- 9819 Connecticut Avenue (Spry) Rear addition including basement - Applied 6/1/22, approved 6/15/22, issued 7/12/22, extended to 2/19/24
- 9901 Connecticut Avenue (Nix-Gomez) - Sunroom, mudroom entry, expand second floor bedroom, raise roof of third-floor level attic space - Applied 12/24/21, approved 2/26/22, issued 8/30/22, extended to 2/19/24
- 4028 Franklin Street (Haynos/Moyse) Screen porch with gas fireplace and deck - Applied 3/16/23, approved 5/17/23, issued 06/05/23
- 9910 Kensington Parkway (Noce/Lucas) - Driveway expansion - Applied 11/26/23, approved 12/20/23
- 4003 Everett Street (Prince) - Extending attic roof to create shed dormer and add new bathroom - Applied 9/1/23, approved 9/25/23

Closed projects since the December 2023 Council meeting:

- 4213 Glenrose Street (Manion) Fence Applied 10/30/23, approved 11/14/23, closed 1/30/24

REMINDERS:

- **Dog Waste** - You are reminded to clean up after your dog and place the bag in your own trash container for disposal by Ecology Services' crew. Please make all family members aware of this responsibility.
- **Bulk Pick-Up** - The next monthly bulk pick-up is scheduled on **Saturday, February 3, 2024**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.
- **Application for Building Permit** - Building Permit Applications for consideration at the February 21, 2024, meeting must be submitted to the Town Manager by 5:00 p.m. on February 5, 2024. Please note that the review may take several days, and an application is not considered completed until the Town Permit Administrator-Municipal Engineer, Lance Ball, completes his review. Please contact Denise Hitt, Town Manager, at Townmanager@chevyCHASEviewmd.gov or by calling 301-949-9274.
- **Recycling of Cardboard Boxes:** Ecology Services, the Town's recycling contractor, has again asked us to remind **residents to break down cardboard boxes and place them in a pile next to your recycling Toter on Tuesdays**. If residents can take the time to break these boxes down, there is more capacity for collection and the crew members do not need to spend extra minutes in front of a home chucking boxes into the back of recycling truck. Thank you.
- **Find Your Home's Flood Factor:** Residents can enter their address at the following website <https://riskfactor.com/> to ascertain the address's susceptibility to flooding based on past floods, current

risks, and future projections. Please note that this data does not incorporate individual property drainage systems but looks at the broader geographical area's susceptibility to flooding. More information can be found at <https://chevychaseviewmd.gov/2022/09/23/montgomery-county-has-a-new-flood-website/>.

Important Reminder When Filing Your 2023 Maryland State Tax Return

By law, as a municipality, the Town of Chevy Chase View receives a portion of the Maryland state income tax the Town's residents pay each year. This revenue represents the most significant source of the Town's overall income and goes directly toward paying for services that the Town delivers to its residents in lieu of the county-provided services. Town residents DO NOT pay any additional State income taxes to live in Chevy Chase View.

To ensure that the Town of Chevy Chase View receives all State income tax revenues due to the Town, we ask you to please take special care when completing your MD State income tax return.

For tax returns for Tax Year 2022, please be aware that MD Form 502 has been updated to require specific information to identify the return filer as a resident of the Town of Chevy Chase View. **See below a sample of the first page of MD Form 502.** This required information is in the box directly under your mailing address.

1. Enter number **1617** (the 4-digit political subdivision code assigned to Chevy Chase View). Please see the left red arrow below.
2. Under "Maryland Political Subdivision", include **Chevy Chase View** (if filing electronically there may be a character limit, and if so, use the abbreviation **Ch Ch View**). Please see the right red arrow as well as the note shown below.

REQUIRED: Maryland Physical address of taxing area as of December 31, 2019 or last day of the taxable year for fiscal year taxpayers. **See Instruction 6. Part-year residents see Instruction 26.**

1617 4 Digit Political Subdivision Code (See Instruction 6)	Chevy Chase View Maryland Political Subdivision (See Instruction 6)
Maryland Physical Address Line 1 (Street No. and Street Name) (No PO Box)	
Maryland Physical Address Line 2 (Apt No., Suite No., Floor No.) (No PO Box)	
City	MD State
	ZIP Code + 4
	Maryland County

**PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS
FOR TOWN RESIDENTS ONLY**

1. Sign Up for eTown Mailings: You can receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page click "For Residents" - choose the box that says "e-Town Mailings." Add your address in the space at the bottom of the page and click "Go." This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. After you have completed these steps, you will receive an email confirming your registration.

You can register as many email addresses as you like for your household, but you must use the link on the website page and enter each recipient individually.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you sign up for "Members Only" access to the Resident Directory. Go to [https://chevychaseviewmd.gov/ registration/](https://chevychaseviewmd.gov/registration/) to sign up. When you register for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv by emailing ChevyChaseViewNet+subscribe@groups.io