

**COUNCIL OF CHEVY CHASE VIEW**  
**Monthly Meeting**

Date: March 20, 2024  
Place: Meeting held at 10401 Connecticut Avenue,  
Suite 103  
Present: Ed Tarbutton, Chair; Paula Fudge, Tommy George,  
Peter Marks, and Nancy Somerville, Council Members  
Denise Hitt, Town Manager  
Ron Bolt, Legal Counsel for the Town (appearing  
remotely)  
Others Present: Ron Sherrow, 4013 Glenridge Street

Call Meeting to Order: 7:21 p.m. by Ed Tarbutton, Chair

**Approval of Minutes of February 21, 2024, Monthly Council Meeting and March 5, 2024 Budget Work Session:** Paula Fudge moved the minutes of the February 21, 2024, Monthly Council Meeting and March 5, 2024 Budget Work Session be approved. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

**Financial Report for Period February 1, 2024 - February 29, 2024:** Nancy Somerville moved that the financial report for the period February 1, 2024, to February 29, 2024, be accepted. Tommy George seconded the motion and it passed with a 5-0 vote.

**Council Member Walk:** Paula Fudge was scheduled to conduct the monthly Council member walk; her report is forthcoming.

**Ratify Town Permit #577-03001 - Fence - 4101 Glenridge Street (Cook):** Per Town Code, permits for dumpsters, portable storage units and fences are processed by administrative approval.

Paula Fudge moved that the approval for a CCV Town permit be ratified. Tommy George seconded the motion and it passed with a 5-0 vote.

**Six-month Extension of Town Permit #546-06001 - Rear addition with basement - 9819 Connecticut Avenue (Spry):** Nancy Somerville moved that the Council retroactively approve a six-month extension to Town Permit #540-06001, which now expires August 19, 2024. Pete Marks seconded the motion and it passed with a 5-0 vote. The project has two outstanding items: completion of the step off the sliding door and the 1" cover over the drywall. The resident fully expects to complete the two outstanding jobs within the extension period.

**WSSC Kensington Parkwood II Water Main Replacement Project:** The WSSC Commissioner's Meeting was held on March 20, 2024, and the construction contract for the project was approved. It is now estimated that the contractor will be ready to start construction sometime in May 2024.

WSSC, along with the chosen contractor, scheduled a virtual community meeting to explain the process in greater detail and to answer questions. The meeting takes place on **May 8, 2024, at 6:30 p.m.** All affected residents will receive a postcard from WSSC with the specific details.

As a reminder, this project will replace/repair 4.9 miles of water mains on roads in Chevy Chase View and Parkwood. **The two streets affected in CCV are Everett and Glenridge from Connecticut Avenue to Cedar Lane** for a combined 4,910 feet of water main replacement. Residents with immediate questions should contact Project Manager, Darcy Male, at 301.206.7141 or by e-mail at [Darcy.Male@wsscwater.com](mailto:Darcy.Male@wsscwater.com). Please refer to Project No. BR7271A22.

WSSC estimates 90-120 days to complete the work in Chevy Chase View. The water service may be interrupted for a few hours while the new main is being connected. Residents will receive notice from WSSC at least 48 hours prior to any planned interruption. Upon completion of the project, both roads will be repaved.

**Proposed MDOT Pilot Program MD185/Connecticut Ave at Franklin Street:** MDOT plans to schedule a virtual public meeting before any implementation of the pilot program. MDOT will send out notices to local representatives and the public. At the meeting, MDOT will present details of the pilot program, as well as take questions from the residents. This meeting will most likely be scheduled for early April. The soonest possible start date for the pilot program is May 2024.

MDOT's recommendation to implement a pilot program, which typically lasts six (6) months, involves the installation of temporary flex posts in the design of an "S" curve, bringing some type of physical delineation at the intersection. These flex posts physically prohibit left turns from Franklin Street onto Connecticut Avenue and cross traffic. Left turns and U-turns will still be permitted from Connecticut Avenue at the Franklin Street intersection. While this pilot program is underway, MDOT will monitor the intersection observing the operational impacts on Connecticut Avenue and within the streets in the neighborhood. If the temporary flex posts have a significant safety impact without a significant neighborhood

impact, MDOT will consider installing a permanent fixture, such as a concrete serpentine.

**Continued discussion of proposed FY25 Budget and formal**

**acceptance:** The Council reviewed the final projections for the proposed FY25 budget. The Council discussed the FY24 budget line item - Street Improvement/Drainage Management - which funded the resiliency study and QAPP supplemental work required for DNR grant until the reimbursement was received from DNR (Federal funds). The FY24 proposed budget included \$70,000 for this line-item funding. DNR grant reimbursement will total \$69,052.00. This budget line item will no longer be necessary as the Town proceeds with Capital Improvement Plans.

Tommy George moved that the Council accept the proposed FY25 budget, as amended, for presentation at the April 17, 2024 Annual Budget Hearing. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

Two ordinances will be introduced and adopted at the Annual Budget Hearing: (1) Levy the tax rate of \$0.02 per \$100 of assessable real property, but not on personal property; and \$1.00 per \$100 of assessed value of assessable utility property subject to taxation by the Town; (2) Approval of the FY25 budget.

**Spring Bulk Yard Waste:** The annual Spring Bulk Yard Waste Cleanup is scheduled for April 8-11, 2024. Myers & Law Tree Service will be performing this cleanup for the Town.

Monday, April 8: Connecticut, E. Dresden, E. Everett, Kensington Parkway

Tuesday, April 9: Cleveland, Dresden, Everett

Wednesday, April 10: Franklin, Glenridge, Glenrose

Thursday, April 11: Cedar, Gartrell, Saul, Summit

**Appoint Nominating Committee for May 9, 2024, Election:** The Town Manager advised Council members that Mike Plantamura has agreed to serve as chairman of the Nominating Committee for the upcoming May 9, 2024 election. Dawn Forsberg and Stacey Kuzma will serve as members of the Nominating Committee.

Paula Fudge moved that Mike Plantamura, Dawn Forsberg and Stacey Kuzma be appointed to the Nominating Committee for the 2024 Council election. Nancy Somerville seconded the motion and it passed with a 5-0 vote.

Notice will be mailed in early April 2024 via regular postal mailings announcing the nomination and election process.

**Monthly Street Sweeping:** The Council discussed the scheduling of the monthly street sweeping. Street sweeping will begin in May 2024.

**Storm Drain/Inlet Cleaning:** The Council discussed the need for the annual inlet cleaning. The timing of this cleaning will be coordinated prior to the WSSC work on Everett Street and Glenridge Street.

**Motion to Adjourn:** At 7:51 p.m., Tommy George moved that the meeting be adjourned. Pete Marks seconded the motion and it passed with a 5-0 vote.

**Time and Place of Next Meeting:** The Council will meet next at 10401 Connecticut Avenue, Suite 103, Kensington, MD 20895 for the FY25 annual budget hearing at 6:30 p.m. on Wednesday, April 17, 2024. The regular monthly Council meeting will begin at the conclusion of the budget hearing.

Respectfully submitted,

Denise Hitt, Town Manager

**CCV Building Permit Summary for March 2024**

**Applications on hold pending further information on the application:**

- 9807 Connecticut Avenue (Guzman) Second-story addition, rear addition, fence - Applied 1/11/24  
**Town of CCV Stop Work Order Still in Effect** Posted - 3/21/23  
Montgomery County Permit issued 12/4/23

**Permits Issued after Administrative Approval:**

- #574-03001 - Fence - 4101 Glenridge Street (Cook) Applied 3/11/24, approved/issued 3/14/24, ratified 3/20/24
- #577-03002 - Fence 4021 Cleveland Street (Aleman) Applied 3/15/24, approved/issued 3/20/24

**Active and Open Permit Construction Projects:**

- 9819 Connecticut Avenue (Spry) Rear addition including basement - Applied 6/1/22, approved 6/15/22, issued 7/12/22, extended to 2/19/24- extended to 8/19/24
- 4003 Everett Street (Prince) - Extending attic roof to create shed dormer and add new bathroom- Applied 9/1/23, approved 9/25/23, issued 1/5/24
- 4028 Franklin Street (Haynos/Moyse) Building permit- installation of hot tub- Applied 2/08/24, approved 2/21/24, issued 2/22/24
- 4101 Glenridge Street (Cook) Fence permit- Applied 3/11/24, approved/issued 3/14/24
- 4021 Cleveland Street (Aleman) Fence permit - Applied 3/15/24, approved/issued 3/20/24

**Closed Projects since the February 2024 Council Meeting:**

- 4001 Glenrose Street (Porter) Fence - Applied 1/12/24, Approved/Issued 2/7/24, Closed 3/6/24
- 9901 Connecticut Avenue (Nix-Gomez) - Sunroom, mudroom entry, expand second floor bedroom, raise roof of third-floor level attic space - Applied 12/24/21, approved 2/26/22, issued 8/30/22, extended to 2/19/24, Closed 2/19/24

**Important Reminder When Filing Your  
2023 Maryland State Tax Return**

By law, as a municipality, the Town of Chevy Chase View receives a portion of the Maryland state income tax the Town's residents pay each year. This revenue represents the most significant source of the Town's overall income and goes directly toward paying for services that the Town delivers to its residents in lieu of the county-provided services. Town residents DO NOT pay any additional State income taxes to live in Chevy Chase View.

To ensure that the Town of Chevy Chase View receives all State income tax revenues due to the Town, we ask you to please take special care when completing your MD State income tax return.

For tax returns for Tax Year 2022, please be aware that MD Form 502 has been updated to require specific information to identify the return filer as a resident of the Town of Chevy Chase View. **See below a sample of the first page of MD Form 502.** This required information is in the box directly under your mailing address.

1. Enter number **1617** (the 4-digit political subdivision code assigned to Chevy Chase View). Please see the left red arrow below.

2. Under "Maryland Political Subdivision", include **Chevy Chase View** (if filing electronically there may be a character limit, and if so, use the abbreviation **Ch Ch View**). Please see the right red arrow as well as the note shown below.

**REQUIRED:** Maryland Physical address of taxing area as of December 31, 2019 or last day of the taxable year for fiscal year taxpayers. **See Instruction 6. Part-year residents see Instruction 26.**

1617 Chevy Chase View  
4 Digit Political Subdivision Code (See Instruction 6) Maryland Political Subdivision (See Instruction 6)

\_\_\_\_\_  
Maryland Physical Address Line 1 (Street No. and Street Name) (No PO Box)

\_\_\_\_\_  
Maryland Physical Address Line 2 (Apt No., Suite No., Floor No.) (No PO Box)

\_\_\_\_\_  
City

MD  
State ZIP Code + 4 Maryland County

**REMINDERS:**

- **Dog Waste** - You are reminded to clean up after your dog and place the bag in your own trash container for disposal by the Ecology Services' crew. Please make all family members aware of this responsibility.
- **Bulk Pick-Up** - The next monthly bulk pick-up is scheduled on **Saturday, April 6, 2024**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.
- **Application for Building Permit** - Building Permit Applications for consideration at the April 17, 2024, meeting must be submitted to the Town Manager by 5:00 p.m. on April 8, 2024. Please note that the review may take several days, and an application is not considered completed until the Town Permit Administrator-Municipal Engineer, Lance Ball, completes his review. Please contact Denise Hitt, Town Manager, at [Townmanager@chevychaseviewmd.gov](mailto:Townmanager@chevychaseviewmd.gov) or by calling 301-949-9274.
- **Recycling of Cardboard Boxes:** Ecology Services, the Town's recycling contractor, has again asked us to remind residents to break down cardboard boxes and place them in a pile next to your recycling Toter on Tuesdays. If residents can take the time to break these boxes down,

there is more capacity for collection and the crew members do not need to spend extra minutes in front of a home chucking boxes into the back of recycling truck. Thank you.

***PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY***

**1. Sign Up for eTown Mailings:** You can receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page click "For Residents" - choose the box that says "e-Town Mailings." Add your address in the space at the bottom of the page and click "Go." This will take you to the website of our partner, Constant Contact. Follow the directions on the screen to complete your registration. After you have completed these steps, you will receive an email confirming your registration.

You can register as many email addresses as you like for your household, but you must use the link on the website page and enter each recipient individually.

**2. Town Directory and Members Only Access:** The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you sign up for "Members Only" access to the Resident Directory. Go to [https://chevychaseviewmd.gov/ registration/](https://chevychaseviewmd.gov/registration/) to sign up. When you register for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

**3. Listserv** - Please consider becoming a member of the CCV listserv by emailing [ChevyChaseViewNet+subscribe@groups.io](mailto:ChevyChaseViewNet+subscribe@groups.io)