

**COUNCIL OF CHEVY CHASE VIEW**  
**Monthly Meeting**

Date: June 18, 2024  
Place: Meeting was held at 10401 Connecticut Ave., Suite 103  
Present: Nancy Somerville, Acting Chair; Pete Marks and Helen Trybus, Council members  
Ron Bolt, Legal Counsel for Town  
Denise Hitt, Town Manager  
Elizabeth Rembold, Assistant Town Manager  
Others Present: Ron Sherrow, 4013 Glenridge Street (appearing remotely)  
Mary Spencer, 4112 Glenrose Street (appearing remotely)  
Unidentified Caller 1 (conferencing in remotely)

Called Meeting to Order: 7:04 p.m. by Nancy Somerville, Acting Chair

**Approval of Minutes of May 21, 2024 Monthly Council Meeting and May 21, 2024 Closed Meeting:** Pete Marks moved the minutes of the May 21, 2024, Monthly Council Meeting and the May 21, 2024, Closed Meeting be approved. Helen Trybus seconded the motion and it passed with a 3-0 vote.

**Financial Report for Period May 1, 2024 to May 31, 2024:**  
Pete Marks moved that the financial report for the period May 1, 2024, to May 31, 2024, be accepted. Helen Trybus seconded the motion and it passed with a 3-0 vote.

**Council Member Walk:** Helen Trybus conducted the monthly Council member walk. She reported that the grass along Summit Avenue has grown nicely. Helen also noted a residence for possible unpermitted building.

**Ratify Town Permit #585-05003 - Storage Pods - 3806 Dresden Street (Kane):** Pete Marks moved that Town permit #585-05003 be ratified. Helen Trybus seconded the motion and it passed with a 3-0 vote.

**Amend Building Permit #581-04003A- Kitchen and Screen Porch Addition 4216 Everett Street (May) -** Eric and Katie May revised their permit application for their home at 4216 Everett in the Town of Chevy Chase View. The revised application complies with all the applicable rules and regulations of the Chevy Chase View Municipal Code. The revision no longer includes any of the

second story work. Montgomery County has approved the revised permit. Mr. Ball recommended the Town Council approve this building permit. Helen Trybus moved that the revised permit application be approved. Pete Marks seconded the motion and it passed with a 3-0 vote.

**Update on R-O-W Spring 2024 Street Maintenance:** The street repairs, curb and gutter replacements, and two driveway aprons were completed on June 10, 2024. Much of the work took place in two sections of Glenrose Street, with repairs also occurring on E. Dresden and E. Everett Street.

**Update on WSSC Project:** WSSC confirmed that the contractor, Flippo Construction, plans to start, best case scenario, the week of July 8, 2024. WSSC confirmed that the work **will begin on Glenridge Street.**

**Update on R-O-W tree removals and pruning:** The Town's arborist, Dr. Tolbert Feather, finalized the list for the necessary tree removal and pruning. Myers and Laws Tree Service, Inc. will work with the Town Manager to provide a schedule for the work. The Town will update the residents with the dates of the scheduled pruning per street. The pruning of Glenridge Street was prioritized and took place on June 14, 2024, to accommodate the WSSC water main replacement.

**Update on Clark Azar Schematics:** Clark Azar & Associates is preparing layouts and drainage area computations. Jazon Azar expects to have a portion of the package by July 1, 2024, for Council's review. This would include the plans, comps, and estimates of construction cost.

**Annual Picnic/100 Year Celebration:** This year's annual picnic, taking place on Sunday, **September 22, 2024**, at 4:00 p.m. will be a special celebration of the Town's 100-year anniversary. Residents will soon receive a Save the Date, including a request for memories, photos, and contributions from interested residents.

**Cybersecurity Requirements:** The Town applied to take part **in** the state-funded ISO Shared Services Program. Through this program, jurisdictions receive support for cybersecurity assessments, vulnerability management, and consultations on reducing risk, improving security, enhancing cyber readiness and resilience, and hardening networks from the Department of Information Technology's Office of Security Management. This program will assist in our compliance with Senate Bill 754 (SB754), which

mandated that all local jurisdictions must certify that they meet Maryland's State Minimum Cybersecurity Requirements.

**Motion to Adjourn:** At 7:23 p.m., Pete Marks moved the meeting be adjourned. Helen Trybus seconded the motion and it passed with a 3-0 vote.

**Time and Place of Next Meeting:** The Council will meet next at 10401 Connecticut Avenue, Suite 103 for its monthly meeting on **Wednesday, July 17, 2024**, at 7:00 p.m.

Respectfully submitted,  
Denise Hitt, Town Manager

### **CCV Building Permit Summary for June 2024**

#### **Revised Applications for a Building Permit:**

- 4216 Everett Street (May)-first floor addition of kitchen and screened porch Revised Application Applied 6/3/24, approved 6/18/24, issued 6/20/24

#### **Approved applications awaiting issuance of Town permit:**

- 4213 Glenrose Street (Manion)- Addition in front of the garage door, placed over the existing driveway- Applied 11/01/23, approved with conditions 02/21/24

#### **Active and Open Permit Construction Projects:**

- 9819 Connecticut Avenue (Spry) Rear addition including basement - Applied 6/1/22, approved 6/15/22, issued 7/12/22, extended to 2/19/24- extended to 8/19/24
- Connecticut Avenue (Field)-shed - Applied 4/30/24, approved 5/21/24, issued 5/23/24

- 9809 Summit Avenue (Phelps) - outdoor covered kitchen - Applied 5/13/24, approved/issued 5/21/24
- 9811 Summit Avenue (Lodico)- fence- Applied 4/2/24, approved 4/17/24, issued 4/18/24

**Closed Projects since the May 2024 Council Meeting:**

- 3806 Dresden Street (Kane) Storage pod permit- Applied 5/21/24, approved/issued 5/21/24, closed 6/17/24
- 4012 Dresden Street (Cannard) Dumpster permit- Applied 5/11/24, approved/issued 5/16/24, issued 5/17/24, closed 6/14/24

**Applications on hold pending further information on the application:**

- 9807 Connecticut Avenue (Guzman) Second-story addition, rear addition, fence - Applied 1/11/24  
**Town of CCV Stop Work Order Still in Effect** Posted - 3/21/23 Montgomery County Permit issued 12/4/23

**REMINDERS:**

- **Bulk Pick-Up** - The next monthly bulk pick-up is scheduled on **Saturday, July 6, 2024**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

**Application for Building Permit** - Building Permit Applications for consideration at the July 17, 2024, meeting must be submitted to the Town Manager by 5:00 p.m. on July 8, 2024. Please note that the review may take several days, and an application is not considered completed until the Town Permit Administrator-Municipal Engineer, Lance Ball, completes his review. Please contact Denise Hitt, Town Manager, at [Townmanager@chevy Chaseviewmd.gov](mailto:Townmanager@chevy Chaseviewmd.gov) or by calling 301-949-9274.